

EuroCirCol Kickoff Meeting

Tuesday 02 June 2015 - Wednesday 03 June 2015

CERN
Programme

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Tuesday 02 June 2015

Guided tour for registered participants - Building 180 (10:00-12:00)

Organisation & Administration (WP1) - Room Georges Charpak (Room F) (13:00-18:00)

time	[id] title	presenter
13:00	[0] Welcome by the Accelerator and Technology Sector Director and introduction	BORDRY, Frederick
13:15	[1] FCC and EuroCircol Overview	BENEDIKT, Michael
14:00	[2] Project plan overview	SCHULTE, Daniel
14:45	[3] Questions concerning scope, project plan	
15:00	Coffee break	
15:30	[4] EuroCirCol project organization	ERNST, Karen GUTLEBER, Johannes BENEDIKT, Michael
16:00	[5] Administrative processes including Q&A	SZEBERENYI, Agnes
16:30	[6] Result dissemination policy and documentation platform	GUTLEBER, Johannes
17:00	[7] Communication strategy and channels	GILLIES, James
17:15	[9] Gender equality monitoring and actions	GUINOT, Geneviève
17:30	[10] Q&A on administration processes and tools	SZEBERENYI, Agnes LAPADATESCU, Livia GUTLEBER, Johannes

Wednesday 03 June 2015

Coordination Committee and Collaboration Board - Salle Anderson (09:00-12:50)

time	[id] title	presenter
09:00	[13] Opening	BENEDIKT, Michael
09:05	[29] Establishing EuroCirCol Collaboration Board (ECB)	BENEDIKT, Michael
09:10	[30] Election of ECB Chair	ECB MEMBERS
09:15	[15] Proposal of EuroCirCol Coordination Committee members	BENEDIKT, Michael
09:20	[16] Approval of Coordination Committee members	ALL
09:25	[17] Plans for next ECB, ECC meetings and establishment of Advisory Committee	BENEDIKT, Michael
09:35	[18] WP 1: Objectives, work baseline and reference documents, schedule including Q&A, work distribution	BENEDIKT, Michael
09:50	[19] WP 2: Objectives, work baseline and reference documents, schedule including Q&A	CHANCE, Antoine
10:05	[20] WP 2: Work distribution	CHANCE, Antoine
10:20	[21] WP 3: Objectives, work baseline and reference documents, schedule including Q&A	SERYI, Andrei
10:35	[22] WP 3: Work distribution	SERYI, Andrei
10:50	Break	
11:20	[23] WP 4: Objectives, work baseline and reference documents, schedule including Q&A	PEREZ, Francis
11:35	[24] WP 4: Work distribution	PEREZ, Francis
11:50	[27] WP 5: Objectives, work baseline and reference documents, schedule including Q&A	BOTTURA, Luca
12:05	[25] WP 5: Work distribution	TOMMASINI, Davide
12:20	[26] Q&A, approval of work plan, agreement on action items for minutes (next steps and responsibilities), A.O.B.	MODERATED BY ECC CHAIR

WP 2/3/4/5 Meetings - (13:30-18:00)

Finalisation of FCC/EuroCirCol Communication Strategy - 30-6-041 (13:30-14:30)

- Presenters: FCC/EUROCIRCOL COMMUNICATION WG