

# CHEP'15 papers review

CHEP'15 Program Committee

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# Some figures



# submissions: **535** (after few merges)

# orals: **255**; # posters: **248**

♦ 535-(255+248) are withdrawals for whatever reason

# presenters: 424 individuals (participants: >500)

max # papers we would expect: **503** (not counting plenaries)

# papers we have in IOP ReView: **399**

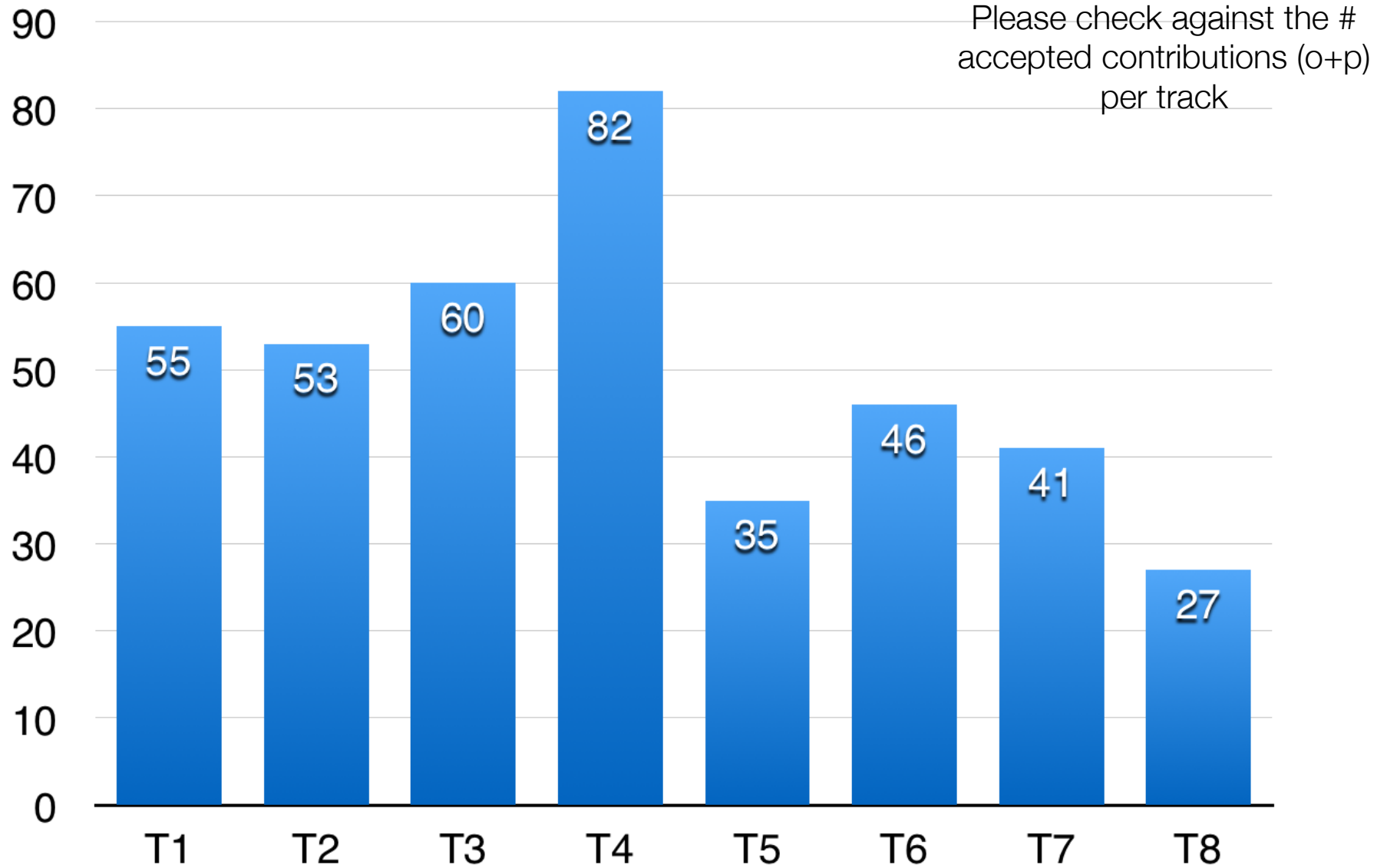
DISCLAIMER: I did not dig yet for duplications, or any other mistakes, so final numbers may (slightly) vary.

	CHEP'13	CHEP'15
# accepted (o+p)	470	<b>503</b>
# papers (o+p)	333	<b>399</b>
fraction	70,9%	<b>79,3%</b>

+7.0 %

+19.8 %

# # papers on IOP/ReView per track



# Next steps



Workload is to review **O(400) papers**, max 8 pages each

- ♦ it's ~3k pages to read, twice (at least), plus subsequent iterations
- we have only 1 case of 2 papers asked to be merged into just 1 longer one

Deadline is "try to **finish by Aug/Sep**" (not so rigid but..)

- ♦ we need contingency for fixes, deal with problematic cases, IOP ReView clean-up..
- ♦ we should aim to push from now to end July, and use Aug for last bits

My suggestion (as for previous experience at CHEP'13):

- ♦ limit as much as possible everything that can only be sequential
  - first step: collect a pool of Reviewers (ASAP, if not done already!)
  - second step: assign each Reviewers 1+ papers (take some on yourself too?)
  - third step: divide the work in pinging Reviewers, and update the ReView system frequently

This would allow to start soon, parallelise the work as much as possible, finish soon with a minimised PC members' effort

- ♦ PC chairs will support you on all IOP ReView related issues/actions (see next)

# IOP ReView

The system is quite easy to use. In a nutshell:

**People** have “**roles**”, you switch by login

- ◆ Editor = e.g. Daniele, Ueda-san, Adam, IOP contacts
- ◆ Section Editor = all track coordinators (TCs)
- ◆ Reviewer = anyone you invite to review a paper (also PC members/chairs)
- ◆ Author = any author of a CHEP paper

**Papers** have self-explanatory “**states**”:

- ◆ submitted
- ◆ under review
- ◆ review(s) completed
- ◆ rejected
- ◆ awaiting revision
- ◆ revised manuscript submitted
- ◆ accepted

The systems have quite some features.. we made it at CHEP'13. But it is not perfect

- ◆ whatever we do not *manage to do*, we have excellent IOP support to find our way through the problems
- ◆ whatever we do not *like*, let's bypass: we can send everything as feature requests (for next CHEP, though..)

For this reason, I refreshed and updated some notes I wrote from CHEP'13:

**<https://twiki.cern.ch/twiki/bin/view/LCG/CHEP15PCPapersReviewFAQ>**

- ◆ I will keep it updated as more questions arise
- ◆ it may well be our reference for instructions on IOP ReView actions needed throughout the entire process

The screenshot displays the IOP ReView web interface. At the top, there is a banner for CHEP2015 Okinawa, Japan, with the dates April 13 - 17, 2015. Below the banner, there is a navigation bar with links for Home, Feedback, My Account, and Logout. A red box highlights the 'Log in as' dropdown menu, which is currently set to 'Daniele'. A red arrow points to the 'login' button. Below the navigation bar, there is a section for 'Full Paper status' with tabs for Overview, Admin, and Profile. A red box highlights the 'Overview' tab, which shows a list of paper states: Submitted (399), Under Review (1), Review(s) Completed (0), Rejected (0), Awaiting Revision (0), Revised Manuscript Submitted (3), and Accepted (0). A red box also highlights the 'Log in as' dropdown menu, which is currently set to 'Daniele'. A red arrow points to the 'login' button. Below the navigation bar, there is a section for 'Full Paper status' with tabs for Overview, Admin, and Profile. A red box highlights the 'Overview' tab, which shows a list of paper states: Submitted (399), Under Review (1), Review(s) Completed (0), Rejected (0), Awaiting Revision (0), Revised Manuscript Submitted (3), and Accepted (0). A red box also highlights the 'Log in as' dropdown menu, which is currently set to 'Daniele'. A red arrow points to the 'login' button. Below the navigation bar, there is a section for 'Full Paper status' with tabs for Overview, Admin, and Profile. A red box highlights the 'Overview' tab, which shows a list of paper states: Submitted (399), Under Review (1), Review(s) Completed (0), Rejected (0), Awaiting Revision (0), Revised Manuscript Submitted (3), and Accepted (0). A red box also highlights the 'Log in as' dropdown menu, which is currently set to 'Daniele'. A red arrow points to the 'login' button.

# Actions for PC members



We agreed that each paper should have 2 Reviewers plus final approval

- ◆ to be pragmatic, I would suggest that
  - Reviewer 1 is a TC (at least a 'light' read)
  - Reviewer 2 is an expert chosen by the TCs (a 'deep' read)
  - If you manage to give >1 'deep' read, even better! But the above is the minimum
- ◆ all Reviewers send comments to authors via the IOP/ReView system, independently from each other
- ◆ all comments are public among author(s), Reviewers and Editors (private w.r.t the rest of the world)
- ◆ once done, Section Editors will tag a paper as OK to the Editors
- ◆ Editors will decide if it is indeed OK to be accepted or if it needs another iteration

So:

1. Identify the pool of Reviewers in your track (roundtable in a minute..)

- ◆ e.g. T1 has 5 TCs and 55 papers. If you find nobody, you read 11 papers each. If you find 6 experts willing to read some, you read 5 papers each. Etc..

2. Start assigning papers to Reviewers in IOP/ReView (a due-date should be added)

- ◆ You act as Section Editor (SE), so you must keep IOP/ReView up-to-date
- ◆ You as SE can assign a paper to yourself as a Reviewer, also

3. Over next weeks, ping the Reviewers once they get close to the due-date, make sure they finish their workload in time

- ◆ in principle, once you have familiarised a bit with ReView, you should not need to have your own spreadsheet, but of course do what you think fits best!

PC chairs will overview and help, ping as needed, and send around a global summary on a weekly basis.