



Regional-COD model Future of COD shifts

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Goals and Agenda

Goals

- Present R-COD model
- Validate within COD community

Agenda

- Glossary
- Details of R-COD model
 - 1st line support, R-COD team, C-COD team
 - Duties or R-COD
 - Knowledge sharing
 - R-COD metrics
- Assumptions to be validated



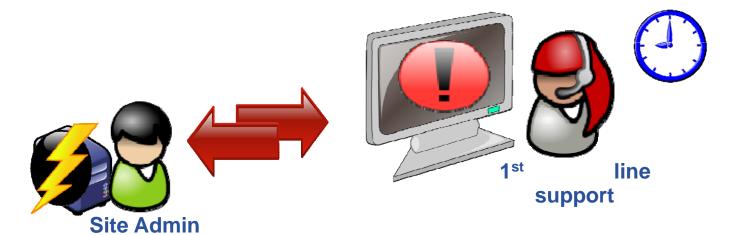
Glossary

- Regional support encompasses both R-COD + 1st line support
- R-COD regional-COD, handling operational tickets in their respective region only
- 1st line support handling incidents (in first 24h), working on site basis, overseen by R-COD
- Incident combination of one or more of the following alarms: gstat failure, network connectivity alarm, regular SAM alarm
- C-COD central-COD, coordinating work of R-CODs, overall coordination of COD services in long run



Nature of 1st line support

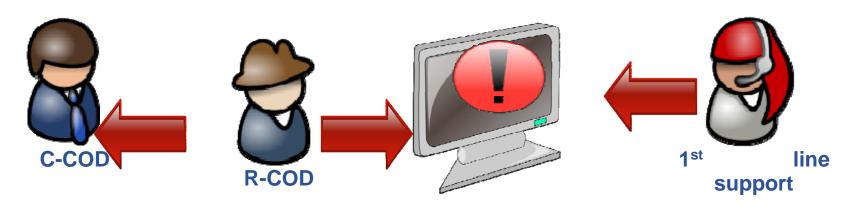
- Assisting sites in solving operational problems
 - Good technical skills
 - Need efficient way of communication with sites (e.g. problem diagnosis, incident notifications)
- In operational procedures: main focus on first 24h from the incident appearance
- Use dashboard to manage incidents/communicate with R-COD





Nature of R-COD

- Regional COD provided by each ROC
- Focused on handling operations problems in their region only
- Handle incidents older than 24h, according to procedures
- Communicate with 1st line support
- Escalate cases to C-COD
- Responsible for regional support going well in the region (as seen by the project)





Nature of C-COD

- Team provided at global layer
- Coordination of all R-CODs
- Upgrade Operations Procedure Manual
- Represent COD at "political" level
 - Operations Meetings raising issues, oversee actions, progress report etc.
- Evaluation of the operations via R-COD metrics
- Duties to be kept minimal as possible... so no more are on this slide;-)



Duties of R-COD

| Receive incident notification from sites in the scope | Mandatory |
|--|-------------------|
| View incidents standing longer than 24h | Mandatory |
| Handle tickets and track progress, escalate | Mandatory |
| Escalate tickets to C-COD if necessary | Mandatory |
| Propagate actions from C-COD down to sites | Mandatory |
| Edit incidents younger than 24h | Mandatory |
| Modify any GGUS tickets body up to the "solved by site" status | Mandatory |
| Close incidents for "solved problems" | Mandatory |
| Create entries for the knowledge base | Mandatory |
| Handle the final state of the ticket: ie "closed by R-COD" once the R-COD- has verified the solution provided at the "solved by site" level is correct and appropriately documented. | hat the Mandatory |
| Put the site in SD for urgent matters | Optional |
| Create tickets to C-COD for core or urgent matters | Mandatory |



Knowledge sharing

- Ensure collecting and sharing experiences from solving operational problems at project level
- "Produced" at technical layer i.e. 1st line support <-> site
- Knowledge base can be build in two modes
 - Implicit knowledge is build as a "side effect" of support process e.g. derived from trouble tickets in GGUS
 - Explicit someone writes in a form of recipe e.g. Wiki
- Suggestions shall be made by COD body
 - Use information from GGUS tickets and GGUS search engine
 - Tickets must contain information on problem solution
 - Entered by either site of 1st line support
 - Validated by the ticket originator i.e. R-COD
 - Wiki page
 - Central structured/maintained by C-COD (?)
 - Regional to fit into regional needs, may be indexed by GGUS



R-COD metrics

- Evaluate operations process in regions
- Helpful for taking decisions for transition into R-COD model
- Examples
 - Tickets opened (during some period)
 - Tickets expired not handled
 - Closed alarms



Assumptions to be validated (1/5)

- A1 use the same dashboard provided by the operations portal for: site, 1st line support, R-COD, and C-COD teams
 - R-COD and 1st line have the same view
 - difference in roles taken into account through authorization settings in the dashboard
 - Federation can refine responsibilites of teams
 - R-COD can easily oversee and fulfill all duties expected from regional support by the project
 - 2 roles in GOCDB needed



Assumptions to be validated (2)

- A2: Use of GGUS for opening tickets to sites by R-COD -Prototype of the dashboard will not implement integration with regional helpdesks.
 - "Developer's nightmare"
 - None of first 4 federations joining R-COD model requires support for regional helpdesk



Assumptions to be validated (3)

- A3: Escalation procedure for regions will be copied from regular COD at the begining
 - All time limits for ticket states will be copied
 - Last step: "escalate to political instances" will mean escalation to C-COD
 - What should be escalated to C-COD (proposal):
 - Incidents standing longer than 72 hours without a ticket assigned to them
 - Tickets with "expiration date" passed 3 days ago
 - 30-days-old tickets not solved
 - Ability to refine escalation procedure within region
 - Decided by some body e.g. C-COD
 - Based on some metrics e.g. overall region availability over 90% during last 3 months



Assumptions to be validated (4)

- A4: Transition from regular COD to R-CODs will not take place in one go, the two systems are going to co-exist...
 - ... for some time, depending on
 - availability of tools (dashboard)
 - R-COD metrics showing that C-COD effort is minimal, operations are in stable state
 - C-COD duties will be provided by federation joining R-COD model
 - C-COD effort will be minimal
 - R-COD knows what could/should to be escalated to C-COD
 - Federations joining R-COD will be allowed to quit regular COD shifts
 - Regular COD shifts will be provided by remaining federations



Assumptions to be validated (5)

- A5: Duties being Mandatory/Optional are to be define with regards to the project
 - Cannot impose a way of doing e.g. 1st line support internally
 - Set recommendations that are validated by pilot federations, Pole1 and ROC managers



Discussion

