

L' AOC informatisé: un moyen de prévention et de management




C.Jacot, E.Sanchez-Corral, L. Symons

Avec la complicité du groupe de travail AOC:

**G.Daems AB, P.Frandsen AT, L.Jacob-Rols IT, C.Pividori TIS,
P.Schilly EP, G.Thiede AS, M.Vadon TIS, M. Vitasse AB**

L' AOC informatisé:

	INSTRUCTION DE SÉCURITÉ SAFETY INSTRUCTION	Edms 335804 IS 39 Rév. 1
	Editée par: TIS/GS	Date de publication: mars 2000 Original: <u>français</u>

**AVIS D'OUVERTURE DE CHANTIER
(AOC)**

- Le formulaire « AOC », selon l'IS 39

- Pourquoi informatiser ce formulaire ?

- Groupe de travail : son mandat

- Déroulement et Statut du Projet

- Plan d'Action: "Phase Pilote" et Mise en service

- "AOC phase II"

CERN Document Server (CERN) (DOC-163) Doc ID: 335804

AVIS D'OUVERTURE DE CHANTIER (AOC)
à établir par le superviseur de l'exécution et à diffuser 3 semaines avant le début des travaux ou au plus tôt en cas d'urgence (1)

1. Tous les travaux que le groupe ST/C... (1) 3637

**2173 - SM18 - Circuit eau déminéralisée Tests Bench
SM18 - Circuit air comprimé Tests Bench**

Date de démarrage : 17-03-2003 Ref. commande : 213637
Durée estimée : 4 mois

2. Maîtrise d'oeuvre et supervision seront assurées comme suit :

Chef de groupe/section CERN responsable :	PIROLLET Bernard	Tel. : 76211	Natel : 16.0102
Superviseur de l'exécution :	PIROLLET Bernard	Tel. : 76211	Natel : 16.0102
Chargé de la coordination générale :	SIEMKO Andrzej	Tel. : 78649	Natel : 16.3882

1 avril 2003

ST Workshop 2003 Thoiry

2

Le formulaire « AOC », selon l'IS 39 a pour objectif:

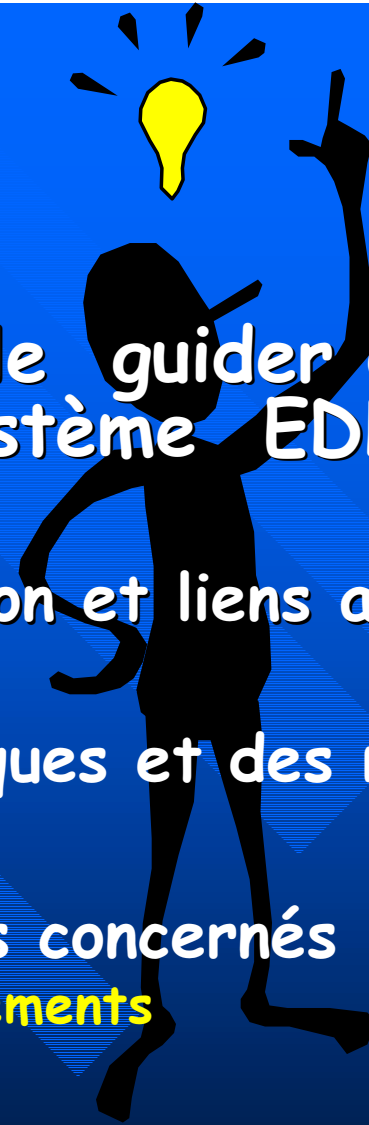


- identifier la maîtrise d'œuvre et les superviseurs
- définir les particularités du chantier
- aider le superviseur dans l'analyse des risques et des contraintes et proposer des mesures compensatoires
- sélectionner et déclarer les entreprises exécutantes
- diffuser pour aviser de l'ouverture d'un chantier

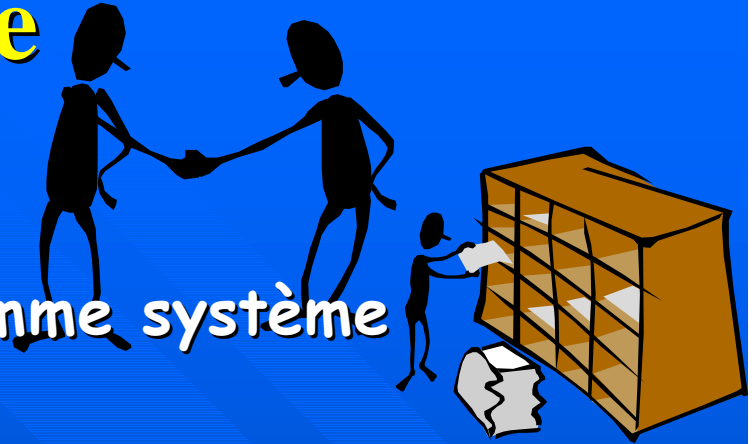
Pourquoi informatiser ce formulaire ?

- **Assister le rédacteur** et le guider dans les démarches à partir d'un système EDH:

- Recherche de données, importation et liens avec d'autres documents
- Aide dans l'identification des risques et des mesures de prévention
- Information envoyée aux services concernés :
avis, accords, consignations d'équipements
- Suivi et gestion des coactivités
- Diffusion électronique selon un routage et liste de distribution



Pourquoi informatiser ce formulaire ?

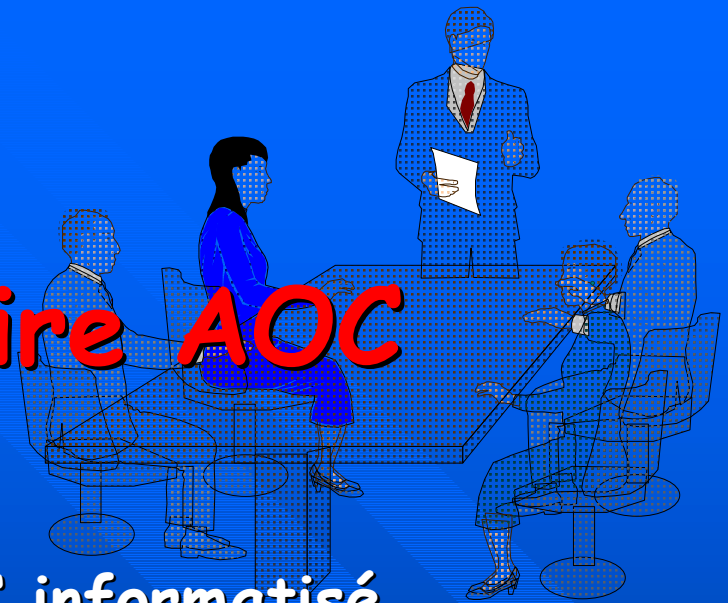


- **Assister les managers** comme système unique de suivi et gestion:

- Engagement des entreprises et des groupes CERN
- Planification des travaux et des lieux
- Recherches d'informations selon critères de tri:
Dates, lieux, groupes/entreprises, risques, coactivités
- Sauvegarde et archivage centralisés
- Outil d'analyse et de statistiques et de planification:
sécurité, mesures de prévention, rapports d'activités, investissements

Groupe de travail : son mandat

■ Analyser le formulaire AOC selon IS 39:



- ➔ Définir les besoins pour un AOC informatisé
- ➔ Préparer une spécification fonctionnelle
- ➔ Suivre le développement du projet EDH
- ➔ Aider à la mise en service dans les divisions
- ➔ Suivre l'évolution et l'intégration avec d'autres documents de sécurité ou de management

Project Status

User Requirements Collection <i>AOC WG, ST AOC prototype</i>	May-June 2002
Project definition Report and Request for Support to AS/EDH team	3rd July 2002
Specification: Interfaces external databases (Patrimony, CFU), Users' Requirements Document, User Interface specification Specification accepted by AS	July-October 2002 November 2002
Design and Development: <ul style="list-style-type: none"> ■ CFU/ Safety Module and Documents on Completion , Integration of risks in Patrimony db ■ AOC-EDH 	September - October 2002 September - March 2003
Tests and Validation (AOC v.1) By ST AOC team	February-March 2003
ST Pilot (CV, EL, HM, CE + TIS)	10th March 2003
Other divisions	End-April 2003
Production	Mid-May 2003

AOC system (1)

■ Design and development

- Data validity and consistency
- Guide, ease AOC construction
- Assure confidentiality and security issues:
 - create/modify + read: only privileged users (AOC creator)
 - EDH users can read AOCs non confidential data

■ IS 39 – AOC EDH doc +

- AOC New Release
- AOC Complement
- Work Package/Unit
- Location
- Asbestos & chemical risks associated to location
- Risks/Preventive measures “TIS catalogue”
 - Work
 - Environment
- CFU/Contract safety information
- Co-activity management

Special hazards existing in the area affected		
Risks	Preventive Measures	Other Preventive Measures
Installations électriques sous tension		Habilitation UTE C18510
Travaux souterrains	Port Biocell obligatoire Port obligatoire des EPI (casque, gants, chaussures,...)	
Asbestos Risks		
AMIANTE CIMENT sur COUVERTURE - Matériaux Suspects BANDELETTE sur CONDUITE - Matériaux Suspects		
Chemical Risks		
PERSULFATE D'AMMONIUM - Oxydants NITRATE DE POTASSIUM - Oxydants LIQUIDE AL CALIN CAUSTIQUE - Substances toxiques et/ou Corrosives (Non-combustibles) ACIDE CHROMIQUE - Substances toxiques et/ou Corrosives (Non-combustibles) LIQUIDE CORROSIF - Substances toxiques et/ou Corrosives (Non-combustibles) ACIDE CHLORHYDRIQUE - Substances toxiques et/ou Corrosives (Non-combustibles, sensibles à l'eau) SOLUTION D'HYDROXYDE DE SODIUM (Soude Caustique) - Substances toxiques et/ou Corrosives (Non-combustibles) CYANURE EN SOLUTION - Substances toxiques et/ou Corrosives (Non-combustibles, sensibles à l'eau) LIQUIDE INFLAMMABLE, TOXIQUE PEROXYDE D'HYDROGENE - Oxydants ACIDE NITRIQUE - Substances toxiques et/ou Corrosives (Non-combustibles, sensibles à l'eau) ACIDE SULFURIQUE - Substances toxiques et/ou Corrosives (Non-combustibles, sensibles à l'eau) LIQUIDE INORGANIQUE, CORROSIF, ACIDE, N.S.A. - Substances toxiques et/ou Corrosives (Non-combustibles) LIQUIDE INORGANIQUE, TOXIQUE, N.S.A. - Substances toxiques à l'inhalation (Non-combustibles) SOLIDES INORGANIQUE, TOXIQUE, Solide aqueux (No. 16, Au, Ag) - Substances Toxiques (Non-Combustibles)		

AOC system functionality (2)

■ CFU/Contract Safety Information and Documents on Completion

- Work category: 1, 2
- Existing documents:
 - Contract: PGC, PDP
 - Firms: PPSPS, DOC

■ IS 39 – AOC EDH doc

Work Activities:

- Contract/DAI: firms concerned
- Description, start/end dates
- CFU Contract/Firm safety information
- Applicable safety documents guide

Reference	Description	Effective From	Effective To	Works Category 1	Document PGC	Works Category 2	Document PdP
C168/ST	SOFTWARE SUPPORT FOR INDUSTRIAL CONTROLS	08/01/2001	31/12/2003	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Avis D'Ouverture De Chantier (AOC)
Task Number : 1

Type of Order : * Contract ?
Contract Number : C168/00
Company : * GTD S.A., PSO. GARCIA FARIA 17
Company's Works Supervisor : Georges GRAELLS (ST-MA) ?
Company Telephone : ?
Works Start Date : * 01.03.2003 ?
Works End Date : * 25.05.2003 ?
Task Description : * Tunnel TT10: Electricite e system de controle nouveau ventilateur booster ?
Contract : N PGC : N
Existing Safety Documents :
Applicable Safety Documents : Contract PdP applicable but AOC safety complement to be written by the Works Supervisor and the firm ?

OK Cancel

1 avril 2003

AOC system functionality (3)

- AOC co-activity management
 - Detect, trace, solve
 - Criteria: *work in same location at the same time*

Work Task and Company Information				
Task Number :	1			
Task Description :	DO			
Type of Order :	Contract			
Contract / DAI Number :	C170/00			
Company Name :	SPIE TRINDEL, 236 RUE THOMAS EDISON			
Company Address :				
Company Phone Number :				
Company's Works Responsible :				
Applicable Safety Documents :	Specific AOC RdP to be written by the Works Supervisor and the firm			
Start Date	End Date	Possible Conflicts :		
		Document Number	Start Date	End Date
		ST-DI/2003/41	01.03.2003	31.03.2003
13.03.2003	13.06.2003	AB-ADM/2003/141	03.04.2003	04.06.2003 Delete Modify
		AB-ADM/2003/141	03.04.2003	04.06.2003
		AB-ADM/2003/161	03.05.2003	30.06.2003

Avis D'Ouverture De Chantier (AOC)
 AOC Document Number : ST-DI/2003/41
 EDH Document Number : 1221724

Clone Help

Co-Activity Report Co-Activities: Yes

Test System Avis D'Ouverture De Chantier (AOC)
 Co-Activity Management for AOC Document [221235](#) Task 1

Task 1 Overall Co-activity status: **Unresolved!**

Co-activity detected:	Does the co-activity cause a real conflict?	Works Supervisor of Conflicting Document:	Conflicting document	Overall Co-Activity Status:
Y	<input checked="" type="checkbox"/> Currently unresolved	Jozef Dransfield	document 123423 Task 3	Unresolved

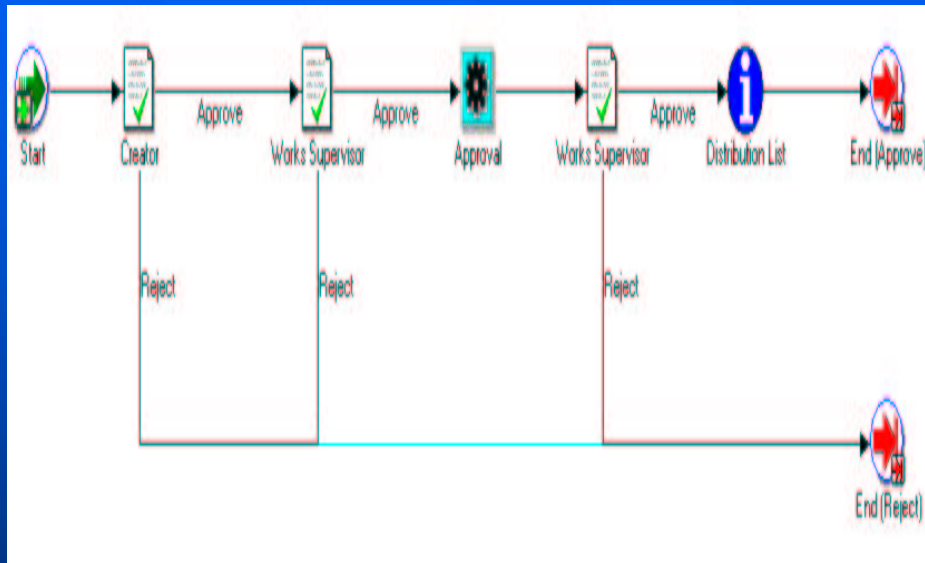
Solving Problem Report:
 On 14/03/2002 Jozef Dransfield Wrote :
 Hello
 On 15/03/2002 Bill Wrote :
 Hello to you two

Add Comment :

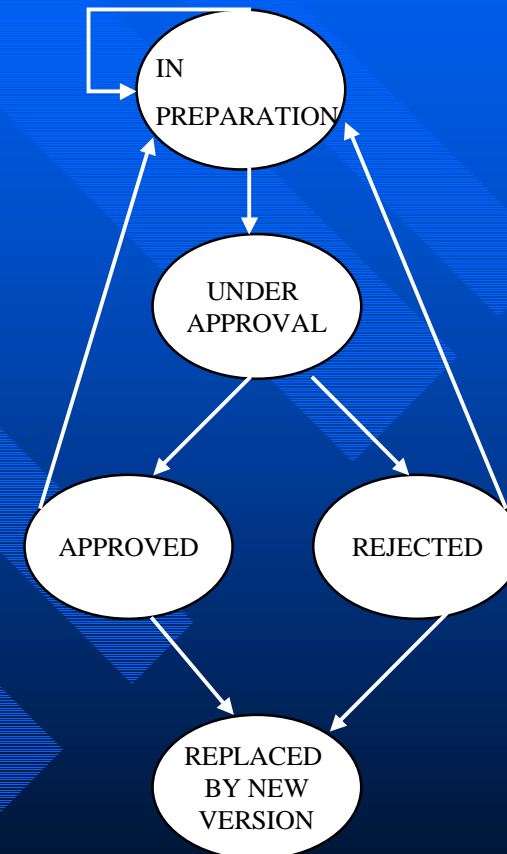
[Add Comments](#) [Send Mail to Inform](#)

AOC system functionality (4)

- AOC-EDH Workflow



- AOC Document life-cycle



AOC system functionality (5)

- AOC Summary Report

AOC Document Summary - Microsoft Internet Explorer provided by CERN

Address: https://edh.cern.ch/Info/AOCSummary

AOC Document Summary

Document Number: ? AOC Number: ?

[Requestor:](#) ? [Works Supervisor:](#) ?

GPS Latitude: ? GPS Longitude: ?

Work Package: ? Work Unit: ?

[Creation Date:](#) ? Requesting Division: ?


Responsible Division: ? [Location:](#) ?

Work Category: **Catégorie 2 (TIS-GS/98-10)**


Document Number	AOC Number	Work Package	Work Unit	GPS Latitude	GPS Longitude	Requestor Full Name	Works Supervisor Full Name	Requesting Division	Responsible Division	Location	Works Category
1231896	AB-ATB-EET/2003/281					Paolo CENNINI	Kussy Suku SETAS	AB	ST	375	Category 2
1230781	EST-SM-DA/2003/241					Pedro COSTA	Bernard LOUCHET	EST	ST	181	Category 2

AOC system functionality (6)

- AOC Work Tasks Summary Report



AOC Task Summary



Document Number: ?

Company Status: All ?

[Company Name:](#) ?

[Start Date:](#) ?

Co-Activity Status: All ?

[Location:](#) ?

AOC Number: ?

DAI Number: ?

Percent Complete: ?

[End Date:](#) ?

In progress: All ?

Document Number	Company Status	Contract	DAI	Short Description	Start Date	End Date	Task Number	AOC Number	Co Activity Exists	Progress (%)	Company Name	Location
1221724	Contract	F472/00		Knock a wall down	01.03.2003	31.03.2003	0	ST-DI/2003/41	Y	100	AIR ET CHALEUR S.A.	102
1224470	Contract	C170/00		DO	13.03.2003	13.06.2003	0	AB-ADM/2003/101	Y	20	SPIE TRINDEL	102
1224644	Contract	C170/00		DEED	03.04.2003	04.06.2003	0	AB-ADM/2003/141	Y	0	SPIE TRINDEL	102

Action Plan

- ST pilot : 10/3/03 – 17/4/03
 - Participants:
 - » CV (2), HM (1), EL (2), CE (3)
 - » TIS (2)
 - Training: 6/3/03
 - Tests: 2 weeks
 - Analysis feedback: 1 week, meeting 27/03/03
 - Report sent to EDH team: 27/3/03
 - **Follow-up and Validation !**

Action Plan: Deployment ⁽²⁾

- CFU Contract information: *contract managers' responsibility*
 - Contract firms up to date -> inform SPL
 - Contract Safety Documents
 - » Locate documents in EDMS
- Divisions: identify “AOC creators” and persons needed
READ access
- AOC on-line Help
 - Divisions, EDH team
- Training users (CFU, AOC)
 - By ST AOC team (+ TIS ?) & EDH team
- AOC French version
 - Once English version validated

Action Plan ⁽³⁾

- AOC Phase II *(to be defined with TIS and AS Division)*
 - Homogeneity with related EDH documents:
 - Level 3 Alarms IS 37, Fire Permit
 - Create a common framework
 - Link to other documents:
 - Confined spaces, Asbestos permit, Work permits
 - Interface with works planning
 - » EVM
 - » LHC installation
 - » Accelerators' shutdown schedule

AOC system functionality (new)

- AOC Summary Report

The screenshot shows a web browser window titled "AOC Document Summary - Microsoft Internet Explorer provided by CERN". The address bar contains the URL: `https://aisws5.cern.ch/servlet/cern.edh.IS395Summary.IS395SummaryServlet`. The page header features a green banner with the text "Test System AOC Document Summary" and a "Help" icon. The main content area is a search form with the following fields:

Document Number:	<input type="text"/>	AOC Number:	<input type="text"/>
Requestor:	<input type="text"/>	Works Supervisor:	<input type="text"/>
Location:	<input type="text"/>	GPS Longitude:	<input type="text"/>
GPS Latitude:	<input type="text"/>	Work Unit:	<input type="text"/>
Work Package:	<input type="text"/>	Requesting Division:	<input type="text"/>
Creation Date:	<input type="text"/>	Work Category:	All <input type="text"/>
Responsible Division:	<input type="text"/>		

At the bottom of the form are two buttons: "Reset" and "Retrieve".

AOC system functionality (new)

- AOC Work Tasks Summary Report

The screenshot shows a web browser window titled "AOC Task Summary - Microsoft Internet Explorer provided by CERN". The address bar contains the URL: <https://aisws5.cern.ch/servlet/cern.edh.IS39Summary.IS39TasksServlet>. The page content includes a logo for "Test System" and the title "AOC Task Summary". A "Help" button is visible in the top right corner. The main form area contains several input fields and dropdown menus, each with a question mark icon:

Document Number:	<input type="text"/>	AOC Number:	<input type="text"/>
Location:	<input type="text"/>	Co-Activity Status:	All <input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Contract Number:	<input type="text"/>	DAI Number:	<input type="text"/>
Company Name:	<input type="text"/>		
Percent Work Complete :	<input type="text"/>	Work in progress :	All <input type="text"/>

At the bottom of the form area, there are two buttons: "Reset" and "Retrieve". The browser's status bar at the bottom right shows "Local intranet".

CFU Safety and Documents on Completion (1)

Safety documents and Documents on Completion: Contract details - Microsoft Internet Explorer provided by CERN

Address: https://cfu.cern.ch/cfu/csf/cont.QueryViewByKey/IP_ID=926782_CHK=6617

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User SANCHEZE

CONTRACT FOLLOW UP

Help - Logout

Safety documents and Documents on Completion

Help Startup page

Reference	Description	Effective From	Effective To	Works Category 1	Document PGC	Works Category 2	Document PdP
C170/ST	ELECTRICAL INSTALLATION WORK	01/05/2001	30/06/2004	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Update Revert

Responsibles

Description	Last Name	First Name	Organic Unit	Tel.	Email	Xwho info
Commercial responsible	PICCHIOLI	MARCEL	SPL-PS-SI	74248	Marcel.Picchioli@cern.ch	Xwho Info
Commercial Responsible (backup)	DE CAT	WILLIAM	SPL-PS-CO	77536	William.de.Cat@cern.ch	Xwho Info
Technical Responsible	PEDERSEN	JOHN	ST-EL	75468	John.Pedersen@cern.ch	Xwho Info

• Firms Documents (3 Rows)

Safety documents and Documents on Completion: Firms Documents - Microsoft Internet Explorer provided by CERN

Address: https://cfu.cern.ch/cfu/csf/supct.startup?P_CONTRACT_ID=926782_CHK=62129

CERN — European Organization for Nuclear Research

User SANCHEZE

CONTRACT FOLLOW UP

Help - Logout

Safety documents and Documents on Completion

Firms' Documents for C170/ST

Help Startup page

Safety Documents by Works Category as specified by TIS-GS/98-10

DoC = Document on Completion
PPSPS = Plan Particulier de Securite et de Protection de la Sante

Firm code	Firm name	Type	Start Date	End Date	Works Cat. 1	ppspS	Works Cat. 2	DoC
CONT03	CONTROLMATIC GMBH	Member of Consortium	01/05/2001	30/06/2004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GR2S68	SPIE TRINDEL/F-CONTROLMATIC/IDE	Contractor	01/05/2001	30/06/2004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SPIE31	SPIE-TRINDEL	Head of consortium	01/05/2001	30/06/2004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Records 1 to 3

Update Revert ReQuery Count

AOC system functionality (3)

Avis D'Ouverture De Chantier (AOC) - Microsoft Internet Explorer provided by CERN

Address: <https://aiswv5.cern.ch/Document/AOC>

Test System Avis D'Ouverture De Chantier (AOC)

AOC Complement

AOC Complement: ?

This is to inform you that the will commence the following work

Fields with astensiks (*) are obligatory and must be filled in.

Works Category: * ?

Work Description: * ?

Project/Work Package: ?

Sub-Project/Work Unit: ?

Start Date: ?

End Date: ?

Duration: ?

Location *

Location: ?

GPS Latitude: ?

GPS Longitude: ?

Building Description: AUXILIARY BUILDING BA1 AND PP1

Co-ordinates: K27.g0 [Visualisation](#)

Project Engineering supervision and co-ordination will be provided as follows:

Group Leader: Mats WILHELMSSON (ST-CV)

Section Leader:

Works Supervisor: * ?

General Coordinator: * ?

Safety Coordinator: * ?

Planning Responsible: * ?

Local Supervisor: * ?

Division responsible for the works and the Head of Project

Executor:

Division: ST-CV-CE

DSO: Claude JACOT (ST-DI)

Safety Coordinator: ?

Project Leader: ?

Requestor:

Division: ST-CV-TR

Project Leader: ?

DSO: Claude JACOT (ST-DI)

Recommendations, comments, agreement from the services concerned, and measures to be taken:

[Electricity:](#) ?

[Cooling and Ventilation:](#) ?

[Communications:](#) ?

[Survey:](#) ?

[TSO:](#) ?

[GLIMOS:](#) ?

[Site Manager:](#) ?

[FGSO:](#) ?

[RSO:](#) ?

[CSO:](#) ?

[Environmental:](#) ?

[Experimental Areas:](#) ?