

1 Regional Operations Centre (ROC) Managers' Meeting - Project Week 37
2
3 Note - These minutes are no complete and will be completed in January 2005.
4
5 Minutes
6
7 v0.2 Alistair Mills, 17 December 2004 The minutes are still not complete.
8 v0.1 Alistair Mills, 15 December 2004
9 v0.0 Alistair Mills, 13 December 2004
10
11 The agenda for the ROC meeting of 14 December 2004 is at the following address:
<http://agenda.cern.ch/fullAgenda.php?ida=a043963>
12
13 As usual the contact information is the following:
14
15 Phone numbers are: 800 933333 (for Italy)
16 International +39 02 3700 9000
17 PIN code: 3154172
18
19 The agenda has the following items:
20
21 37.00 Contents
22 -----
23 37.01 Time of meeting
24 37.02 Attendance
25 37.03 Review of actions from ROC(35) (Cristina)
26 37.04 Administrative matters (Alistair)
27
28 - payments to partners of EGEE
29 - All ROC managers to ensure registration with Savannah
30 - the WBS and the time sheets
31 - the Quarterly report
32 - status of DSA1.3
33 - status of DSA1.4
34 - status of DSA1.5
35 - plans for the review in February
36 - plan for meetings in 2005
37 - requirements for RC authorisation to connect to the grid
38
39 37.05 Status of CIC activity (Helene)
40 37.06 Status of pre-production service (Nick)
41 37.07 Status of GGUS (Torsten)
42 37.08 Changes to VO procedures (Cristina)
43 37.09 Status of VOs (Enrico)
44 37.10 Round the regions (All)
45 37.11 AOB (Any)
46
47 37.12 Actions
48 37.13 Conclusion
49
50 37.01 Time of meeting
51 -----
52 The meeting started at 11:05.
53
54 37.02 Attendance
55 -----
56 01 CERN Alistair Mills (secretary)
57 02 Central Aleksander Kuznir (CYFRONET)
58 03 France Rolf Rumler (IN2P3), Pierr Girard (IN2P3), Helene Cordier (IN2P3)
59 04 Germany Holger Marten (FZK), Torsten Antoni X(FZK), Sven Hermann (FZK)
60 05 Italy Cristina Vistoli (INFN - chairperson), Marco Verlato (INFN)
61 06 UK John Gordon (RAL)
62 07 Northern Anders X (KTH)
63 08 Southeast Ognjen Prnjat (GRNET), Konstantinos Koumantaros (GRNET)
64 09 Southwest Andreu Pacheco Pages
65 10 Russia -
66
67 Apologies
68
69 01 CERN Ian Bird, Nick Thackray
70 05 Italy Enrico Ferro
71 07 Northern Per Oster (KTH), Jules Wolfrat (SARA)
72 10 Russia Alexander Kryukov (SINP MSU), Yuriy Lazin (IHEP)
73
74 37.03 Review of actions from ROC(35) (Cristina)
75 -----
76 This item was omitted.
77
78 37.04 Administrative matters (Alistair)
79 -----
80 Alistair reported on the following matters:
81
82 Payments to partners of EGEE
83 The Project Office has requested all partners to ensure that their time sheets and clost claims are up
to date before the Christmas break.
84
85 All ROC managers to ensure registration with Savannah
86 All ROCs are required to have an identity so that the cic-on-duty can assign a ticket to the ROC for
resolution.
87
88 The WBS and the time sheets

89 Alistair has invited all ROCs to make minor changes to the WBS in the PPT tool. The changes which have been made are mainly to change the names of people responsible for tasks and to change end dates. Changes are required to reflect changes in duties or changes in people or to correct simple errors. No changes had been made to the task numbering and so people submitting timesheets should not see any changes.

90

91 [I also reported having been unable to commit the changes. This has since been resolved and the changes were introduced on 15 December 2004 - Ed].

92

93 The quarterly report

94 Alistair reported that the present quarterly report (Q03) was due on Wednesday 15th December and that he had circulated it for comment to all ROCs on Friday 10th December, and on Monday 29th November to those ROCs who had been mentioned in the previous report (Q02) as being areas for concern. Holger Marten asked that in future Alistair should make this report available earlier for comment.

95

96 [I apologise for the shortness of the notice, and will try to provide more notice in future. If anyone would like to take over the job, then I shall be happy to co-operate with the handover! - Ed].

97

98 [The report was submitted on time on 15/12, and an update was submitted on 17/12 - Ed].

99

100 Status of DSAL.3 (Accounting Web Site)

101 Alistair reported that the deliverable documentation associated with DSAL.3 is in moderation. He did not expect any serious problem in completing this deliverable on time.

102

103 [Commentary from the review team was received on 16/12 and it is expected to provide an update set of deliverables on 5/01/2005 - Ed].

104

105 Status of DSAL.4 (Review of operations)

106 Alistair reported that an initial scope document has been written for this deliverable and that a kick off meeting will be held in January in Lyon. The deliverable is a review of the first 12 months of the operation of the grid, and is essentially a review of the performance of SA1 by comparing the performance to the predication made in the TA of the proposal. The responsibility for the deliverable lies with the French Federation, but CERN will provide editorial and other assistance. The deliverable will be completed in May 2005.

107

108 Status of DSAL.5 (Cook book).

109 An initial scope document for this deliverable has been written and a meeting has been scheduled for 14/1. In addition Helene has put Alistair in touch with a person in the US who has a similar objective to write a cook book for grid projects in the US.

110

111 Plans for the review in February

112 The review of EGEE will take place. All named partners are expected to attend (70) plus all members of the PEB. However as space is limited, it may not be possible for all ROC managers to attend. However each should determine if they can attend as the representative of their partnership.

113

114 [the following text is taken from an e-mail from Bob Jones to Cristina:

115

116 The attendance for each activity is limited due to the room capacity.

117

118 Unless the ROC managers will also act as the official representative for their institute (by official I mean they could be called on by the EU reviewers to discuss issues related to their organisation for any activity) I doubt there will be enough space for all of them. I think it would be more reasonable that the CIC mgrs are a present and you as overall ROC manager.

119

120 Of course, the ROC managers can come to the dress-rehearsal the week before or follow it by VRVS.

121

122 - Ed].

123

124 Requirements for RC authorisation to connect to the grid

125 This was talked about in an email to the list from Dave Kelsey. This is on the agenda for the next ROC meeting in January. As the first meeting in January is scheduled for 4/Jan, it has been decided to defer this meeting until the second meeting on 18/Jan.

126

127 Plan for meetings in 2005

128 This is available at:

129 <http://agenda.cern.ch/askArchive.php?base=agenda&categ=a043963&id=a043963s1t0/moreinfo>

130

131 37.05 Status of CIC activity (Helene)

132 -----

133 Helene reported on the status of the CIC activity and the cic-on-duty activity in particular.

134

135 There was discussion on the naming conventions for the site and the requirement for consistency between the GOC, the site, the MDS and so on.

136

137 There were discussion about when and how the cic-on-duty may bypass the ROC and communicate directly with a resource centre about operational difficulties.

138

139 There was discussion about allocating the responsibility for tickets to ROCs.

140

141 There was discussion about revisions to the cic-on-duty procedures documentation.

142

143 There was discussion about the GDA meetings on Monday afternoons and its importance to the cic-on-duty handover. All ROCs are expected to attend these meetings.

144

145 There will be a cic-on-doty meeting in Lyon un January on 21-21/1/2005. All CIC managers should be sending at least one of the local cic team to the meeting.

146

147 37.06 Status of pre-production service (Nick)

148 -----

149 As Nick was not able to attend the meeting, Alistair reported that he had attached a short report to the agenda page.

150
151 The following questions were asked, and Nick has been asked to answer:
152
153 - Are there guidance notes available to assist RCs to join the PPS (eg containing details of RB etc.)
154 - Is the content on the links distributed at the end of the Den Haag conference up to date?
155 - Will there be a GOC for the PPS?
156 - Will it be possible to use the grid monitoring tools with the pps?
157
158 Answers to questions from Nick:
159
160 1) Some of the information requested is currently changing (the resource broker is being moved between
nodes, for example) but this information will be sent out to both the pre-production mailing list and
the ROC managers mailing list as soon as possible.
161
162 2) Two links were distributed:
163 i) the link to the JRAL release of the gLite I/O client/server software. This link (and the
information contained at the link destination) is maintained by JRAL. However, the gLite I/O
software is about to be replaced by a newer version (gLite 0.8.0), a link to which will be sent
out in January.
164 ii) the link to the pre-production sites status page. This link is:
165 http://egee-docs.web.cern.ch/egee-docs/pre_production_service/Pre-production%20Service%20Status.xls
166 This link will not change until the information contained at this link is stored elsewhere. I
endeavour to keep the information contained on the pre-production sites status page as up to date as
possible. If anyone sees any incorrect information there, please contact me.
167
168 3) Having a GOC for the pre-production service is being looked into.
169
170 4) Using the current grid monitoring tools for the pre-production service is also being looked into.
171
172 37.07 Status of GGUS (Torsten)
173 -----
174 Torsten had provided a document which was attached to the agenda page for the meeting. The document
summarizes the current state of GGUS. The meeting discussed the document.
175
176 37.08 Changes to VO procedures (Cristina)
177 -----
178 The meeting discussed the VO registration policy and procedure document which has been written and
distributed by Maria Dimou. There is general agreement about the document, but decided to take another
week to read more carefully the document and provide further comments.
179
180 37.09 Status of VOs (Helene)
181 -----
182 Helene reported on a meeting with NA4 which was held on 9th December.
183
184 37.10 Round the regions (All)
185 -----
186 It was decided to omit this item.
187
188 37.11 AOB (Any)
189 -----
190 Alex said the Central Europe Federation now has resources ready to join the pre-production service.
191
192 Alex asked about advance payments for the next quarter. The advice from John Gordon was to follow the
procedures which were documented in an e-mail sent by the Project Office (Severine) to all partners.
193
194 37.12 Actions
195 -----
196 37.04 Administrative matters
197
198 37.05 Status of CIC activity
199
200 37.06 Status of pre-production service
201
202 37.07 Status of GGUS
203
204 37.08 Changes to VO procedures
205 37.08.01 Provide feedback to Maria Dimou about the VO procedures documents. All - ?
206
207 37.09 Status of VOs
208 37.13 Conclusion
209 -----
210 The meeting concluded at 12:20 CET.
211
212 The next meeting is scheduled for 11:00 CET on Tuesday 4th January 2004. The agenda and contact
information is at the following location:
213
214 <http://agenda.cern.ch/fullAgenda.php?ida=a045575>
215
216 - the end -
217