ROC (140): Administrative matters

V 140.2 – 4 December 2006 - Alistair Mills – For ROC meeting (140)

Table of contents

Purpose of this note

The purpose of this document is to inform ROC managers of the status of various things which I refer to as administrative matters. You are welcome to ask questions or to make comments. Offers of help will be appreciated, but are not anticipated.

Quarterly reports

II-Q02

This was submitted on 11 October 2006 and following minor changes was accepted.

II-Q03

I propose to write it in December 2006, to distribute it for comment towards the end of the month, and collect and edit the content.

Activity Quality Plan

The activity quality plan is available at the following location:
https://edms.cern.ch/document/739561

Programme of meetings for 2006/2007

ROC managers' meetings - 2006

The program of meetings for the first half of 2006 is available at the following URL:
http://egee-docs.web.cern.ch/egee-docs/list.php?dir=./roc_managers/meetings/&

The following is the schedule a series of fortnightly meetings:

EGEE	week beg	ROC meetings	Comment	
138	20/11/2006	ROC (138)		IST in Finland
139	27/11/2006			
140	04/12/2006	ROC (140)		
141	11/12/2006			
142	18/12/2006			
143	25/12/2006	Most places closed for the week		

ROC managers' meetings - 2007

144	01/01/2007	CERN closed for the week		
145	08/01/2007	ROC (145)		
146	15/01/2007			All activity meeting in Bologna
147	22/01/2007	ROC(147)		[WLCG workshop with Operational workshop at CERN]
148	30/01/2007			
149	05/02/2007	ARM-9; COD-12, PAR-2 in Karlsruhe at FZK		
150	12/02/2007			
151	19/02/2007	ROC (151)		
152	26/02/2007			
153	05/03/2007	ROC (153)		
154	12/03/2007			
155	19/03/2007	ROC (155)		
156	26/03/2007			
157	02/04/2007	ROC (157)		Holy Week
159	02/04/2007			

Tentative dates for meetings (ARMs. CODs, PARs, OWs etc.) in 2007-2008

May 2007 – Stockholm/ Manchester

June 2007 – Indiana, USA

October 2007 – Moscow

January 2008 – TBD

AAMs

There will be a All Activities Meeting in Bologna on Tuesday-Wednesday 16-17 January 2007.

EGEE-II conferences

The second EGEE conference will take place in Budapest in Hungary on 1-5 October 2007.

Operational Workshops

There will be a short operational workshop at the end of the WCLG workshop at CERN. This will be on Thursday and Friday 25-26 January 2007.

Another operational workshop is being planned, and may take place in Indiana in June 2007.

EU Reviews

The first EGEE-II review will take place around the end of May 2007.

Status of deliverables for EGEE-II

The link to http://egee-docs.web.cern.ch/egee-docs takes you to directories containing drafts of documents. There is also a link to the location containing the EDMS folder for the deliverables. The versions in egee-docs are intended for parties working on the deliverable. The versions in EDMS are more formal.

Deliverables for EGEE-II

The following table contains the schedule of the deliverables in EGEE-II.

Table 1: Deliverables in EGEE-II

Deliverable No[1]	Deliverable title	Lead participant/ Writer(s)	Delivery date[2] (start of moderation)	Status	Short title
DSA1.1	Global Grid User Support (GGUS) implementation plan	FZK/ Torsten Antoni, Alistair Mills	1 (1st May 06)	Accepted	GGUS Plan
DSA1.2	Operations Advisory Group (OAG) Procedures and Policy Report	Lyon/ Rolf Rumler	1 (1st May 06)	Accepted	OAG report
DSA1.3	Grid Services Security Vulnerability and Risk Analysis	CCLRC/ Linda Cornwall	10 (1st February 07)		**Security Analysis**
DSA1.4	Assessment of production service status	SARA/ ?	11 (1st March 07)		**Production Service Assessment #1**

---

[1] Deliverable numbers in order of delivery dates: D1 – Dn

[2] Month in which the deliverables will be available. Month 0 marking the start-date of the project, and all delivery dates being relative to this start date.

DSA1.5	Grid Operations Cookbook	PIC/ ?	16 (1st August 07)		**Cook-book**
DSA1.6	Report on ROC progress and issues	CERN/ ?	18 (1st October 07)		**ROC report**
DSA1.7	Assessment of production Grid infrastructure service status	SARA/ ?	22 (1st February 08)		**Production Service Assessment #2**

II-DSA1.1 – GGUS plan

This was accepted on 15th June 2006.

II-DSA1.2 – OAG report

This was accepted on 8th June 2006.

II-DSA1.3 – Security Analysis

This is the responsibility of Dave Kelsey/ Linda Cornwall at CCLRC/RAL.

II-DSA1.4 – Production Service Assessment #1

This is the responsibility of Jules at SARA.

II-DSA1.5 – Cook-book

This is the responsibility of Andreu at PIC.

II-DSA1.6 – ROC report

This is the responsibility of CERN, but significant contributions will be required from each of the ROCs.

II-DSA1.7 – Production Service Assessment #2

This is the responsibility of Jules at SARA.

Milestones for EGEE-II

The time has arrived to consider the milestones in EGEE-II.

Table 2: Milestones in EGEE-II

Milestone No	Activity No	Milestone title	Lead partner/ Writer	Delivery date (Start of moderation)	Status	Nature	Short title
MSA1.1	SA1	Operations metrics defined	CERN/ Maite Barroso	1 (1st May 06)	**Accepted**	R	Metrics' milestone
MSA1.2	SA1	Inventory of operations tools, procedures, and gap analysis	CERN/ Nick Thackray	2 (1st June 06)	**Accepted**	R	Op tools' milestone
MSA1.3	SA1	Site operations policy agreement in place and	Nikhef/ David Groep	5 (1st Sept 06)	Accepted	R	Ops policies' milestone

Milestone No	Activity No	Milestone title	Lead partner/ Writer	Delivery date (Start of moderation)	Status	Nature	Short title
		signed by existing sites					
MSA1.4	SA1	CERT teams in place - all ROCs, roles and procedures	CERN/ Ian Neilson	6 (1st Oct 06)	Accepted	R	CERTS teams' milestone
MSA1.5	SA1	GGUS operational	FZK/ Torsten Antoni	6 (1st Oct 06)	Accepted	R	GGUS milestone
MSA1.6	SA1	User requirements for Network Performance Monitoring Diagnostic Tool captured	U Edin/ Jeremy Nowell	7 (1st Nov 06)	Awaiting approval	R	Network tool's milestone
MSA1.7	SA1	Security and Availability Policy	CCLRC/ Dave Kelsey	8 (1st Dec. 06)		R	Security policy's milestone
MSA1.8	SA1	Assessment of GGUS support	INFN/ ?	11 (1st March 07)		R	GGUS assessment
MSA1.9	SA1	Operational Accounting Portal	CCLRC/ ?	15 (1st July 07)		O	Accounting portal milestone
MSA1.10	SA1	Report on the work carried out by the Network Performance Monitoring activity	U Edin/ Jeremy Nowell	23 (1st April 08)		O	Network monitoring milestone

II-MSA1.1 – Metrics' milestone

This has been accepted.

II-MSA1.2 – Op tools' milestone

This has been accepted.

II-MSA1.3 – Ops policies' milestone

This has been approved:
https://edms.cern.ch/document/726129

II-MSA1.4 – CERTS teams' milestone

This has been approved by the PEB/PMB:
https://edms.cern.ch/document/726130/2

II-MSA1.5 – GGUS milestone

This has been approved by the PEB/PMB:
https://edms.cern.ch/document/726132

II-MSA1.6 – Network tool's milestone

This is now awaiting approval.

II-MSA1.7 – Security policy milestone

This is the responsibility of CCLRC, and David Kelsey has said that it will go into review this week.

II-MSA1.8 – GGUS assessment milestone

This is the responsibility of INFN.

II-MSA1.9 – Accounting portal milestone

This is the responsibility of CCLRC.

II-MSA1.10 – Network monitoring milestone

This is the responsibility of University of Edinburgh.

Moderation and review of deliverables in EGEE-II

These are milestones or deliverables which are due from other activities, and for which SA1 is expected to provide a reviewer or a moderator. Further information is available at:
http://egee-jra2.web.cern.ch/EGEE-JRA2/EGEE-II/Deliverables/Deliverables.htm

Table 3: Moderators and reviewers for deliverables

PM	Item	Description	Fed.	Name	R: reviewer M: Moderator
1	DNA2.2	Production of project overview paper	UK-I	Philippa Strange	R:
1	DNA2.3.1	Dissemination Outreach & Communication Plan	FR	Rolf Rumler	R:
1	MJRA1.1.1	Support plan definition of common components and tools strategy for multiple platform support	SEE	Kostas Koumantaros	R:
2	MSA2.1	ENOC implementation	CERN/ FR	Alistair Mills Hélène Cordier	M: R:
2	MSA3.2	Process document	UK	Stephen Burke	M:
2	MSA3.3	Interoperability plan for UNICORE	DECH	Torsten Antoni/ Ian Bird/ Horst Schwichtenberg	M:
3	DNA4.1	Application Deployment Plan	IT	Daniele Bonaccorsi	M:
3	DJRA2.1.1	Quality Plan and Measurement Plan	UK-I	Philippa Strange	R:
3	MJRA2.2.1	Agreed Security Audit Plan	CERN	Ian Neilson	M:
6	MSA2.2	TNLC strengthening	UK	Jeremy Nowell	R:
6	MNA1.2.1	TCG Report	SEE	Maxim Kovgan	R:
6	MJRA1.4	Shibboleth interoperability through dedicated SICS SWITCH	UK-I	David Spence	R:
6	MJRA2.2.2	1st EU Security workshop	DECH	Sven Hermann	M:
7	MNA4.3.1	User Survey	IT	Paolo Veronesi	R:
9	MJRA1.5	Shibboleth interoperability with attribute retrieval through VOMS SWITCH	UK-I	David Spence	R:
10	DSA2.1	Network Service Level Agreement (SLA) implementation	FR	Rolf Rumler	R:

11	DNA2.3.2	Dissemination Outreach & Communication Report and revised Plan	RU ?	Alex Kryukov to advise ?	R:
11	DNA4.2.1	Summary and Evaluation of Application Usage of EGEE-II Services and Updated Application Deployment Plan	CE	Tomasz Szepieniec Marcin Radecki	R:
11	MSA2.3	Assessment of the ENOC	FR	Hélène Cordier	R:
11	DSA3.1.1	Report on middleware releases produced in 1st year and status of infrastructure interoperability	AGSC	Min Tsai	R:
11	DJRA2.1.2	Annual Report on quality status	UK-I	Philippa Strange	R:
11	DJRA2.2.1	Annual Report on the Collective EGEE-II Security Status	SEE	Kyriacos Neocleous	R:
12	MNA4.4.1	User Forum	SWE	Jesus Marco	R:
12	MJRA2.2.3	2nd EU Security workshop	DECH	Sven Hermann	M:
14	MNA1.3	Activity Plans for the remaining 12 months of the project following the first review of the project	CERN	Alistair Mills	R:
15	MNA1.2.2	TCG Report	SEE	Maxim Kovgan	R:
18	MSA3.1.2	Update inventory - gap analysis	CE	Patryk LASON Lukasz SKITAL	R:
18	DSA3.2	Report on progress on interoperability	FR	Hélène Cordier	R:
18	MJRA2.2.4	3rd EU Security workshop	DECH	Sven Hermann	M:
20	MNA4.3.2	User Survey	IT	Paolo Veronesi	R:
21	MJRA1.7	Shibboleth interoperability with SAML support SWITCH	UK-I	David Spence	R:
22	DNA4.2.2	Summary and Evaluation of Application Usage of EGEE-II Services	AGSC	Min Tsai	R:
22	DJRA2.1.3	Final report on quality status	UK-I	Philippa Strange	R:
22	DJRA2.2.2	Final Report on the Collective EGEE-II Security Status	SEE	Kyriacos Neocleous	R:
23	MNA4.4.2	User Forum	SWE	Jesus Marco	R:
23	DSA2.2	Assessment of the network SLAs in EGEE-II	NE ?	Per Oster to advise ?	R:
24	MJRA2.2.5	4th EU Security workshop	DECH	Sven Hermann	M:

Items awaiting volunteers:

PM	Item	Description	Fed.	Name	R: reviewer M: Moderator
11	DNA2.3.2	Dissemination Outreach & Communication Report and revised Plan	RU ?	Alex Kryukov to advise?	R:
23	DSA2.2	Assessment of the network SLAs in EGEE-II	NE ?	Per to advise?	R:

Web sites

http://egee-sa1.web.cern.ch/egee-sa1

This web site has been updated to the format for EGEE-II. Contributions of content are welcome. The site is small and contains only 15 pages, most of which are simply lists of links to other sites.

http://egee-docs.web.cern.ch/egee-docs

This web site has been updated to the format for EGEE-II. Contributions of content are welcome. The site is large and contains about 1500 pages, most of which are drafts of formal documents before they are inserted into

EDMS for long term storage. It also contains many links to agenda pages, CDS, the EGEE digital library and so on.

Partner Activity Reviews (PAR)

Partner review meetings will take place at the same time as the COD meetings. The following schedule is planned:

Table 4: Partner Activity Reviews (PARs)

Date	Location	Federations
07/08 November 2006	Athens	SEE, CE
06-08 February 2007	Karlsruhe	DECH, FR, SWE, RU
May 2007	Manchester?	NE, IT, CERN, UK, AP

EGEE-II Contract

The EGEE-II contract is at the following location:
https://edms.cern.ch/document/746531/1

EGEE-II Technical Annex (TA)

https://edms.cern.ch/document/684101

EGEE-II Work Breakdown Structure

Information on the work breakdown structure as implemented in the team sheet tool (PPT) is available at the following location:

https://edms.cern.ch/document/746337

- the end -