

Submission Guidelines for Photographs

After your Photowalk at CERN, you have the opportunity to submit a selection of your photos for the competition. The three top photos from the CERN competition will be featured in an exhibit in 2016. These three photos will be submitted to a global photo competition organized by the InterAction Collaboration. The winners of the global competition will be featured in exhibits at all eight participating laboratories as well as in *Symmetry Magazine* and the *CERN Courier*.

Winners of CERN's competition will be notified in November; winners of the global competition will be notified in December.

Guidelines for submission:

1. To participate in the photo contest, you must fill out and sign a release form ("Transfer of Copyright in Images") that we will provide you ahead of the Photowalk.
2. On 25 September, you will be taken to four locations at CERN. You may submit up to 2 photos per location plus 2 "bonus photos", for a total of 10 photos.
3. The 10 selected photos must be submitted by noon CEST on Monday 19 October 2015.
4. All photos must be **sent to CERN in printed format** and in **digital format** (CD or memory stick).
Address: CERN Press Office CH - 1211 Geneva 23, Switzerland
5. Photos can be colour or greyscale. Final photos can be either unaltered or altered in photo editing programmes as long as the original image material was gathered with a camera the day of the Photowalk event at CERN. Photographers should retain all original images in case the judges require proof of source material.
6. Printed format must be at least A3. Digital file format must be JPEG or TIF High Definition. File size and resolution must be at the highest possible resolution (A4 300 dpi minimum) but a A3@300 dpi resolution would be better so that CERN can produce A3+ (30 x 50) prints for a photo exhibit of the winning photos.
7. The following information has to appear at the back of each printed photos:
 - First name / Last name
 - Mailing address
 - Phone number
 - E-mail address
 - Camera: Body, Lens, Sensibility (ISO), Speed
 - Caption of the photo: number (out of 10) and place where it was taken
 - Comments/explanation on the photo

Please use the coupon that we will provide you on Friday 25 September and stick it at the back of each printed photos.

8. Digital files must be named in the following way: last name of photographer, followed by an underscore, followed by the first name, followed by an underscore, followed by the number of the photo.
Examples for photographer John Smith:
smith_john_1.jpg ; smith_john_10.jpg
Please remember: the maximum number of photos that you can submit is 10; two per photo location + two "bonus photos".
9. On the CD or memory stick, you must also submit a Word document with your contact information (name, daytime phone number, email address and mailing address). The file should be named as follows: last name of photographer, followed by an underscore, followed by the first name, followed by an underscore, followed by the word "contact".
Examples for photographer John Smith: smith_john_contact.doc