NA1 EGI Task Transition

All Activity Meeting – January 2009

- **Director**

- **Assistant to the Director**

- **CTO (Middleware)**

- **COO (Operations)**

- **CAO (Admin)**

- **UCO (Users)**
  - Not in the original functions document but in D5.4 claimed to be coming from the management structure

- **Admin staff (x2)**

- **Secretaries (x2)**

- **Legal Expert**

- **Taken from Page 108 of EGI_DS_D31**

- **In EGI:**
  - The Director and assistant in EGI.org
- **Interfaces:**
  - Governing Groups: Council, EU Commission Project Officer
  - Advisory Groups: UFSC, MCB
  - Heads of the 4 main units
- **Rights:**
  - Responsive and clear policy decisions from Governing groups
  - Clear advice from Advisory groups
- **Responsibilities:**
  - External representation of EGI.org on other bodies
  - Leadership & management of EGI.org staff
- **Resources:**
  - 60PM → 48 (Director, Assistant)
- **Assumptions:**
- **Unknowns:**
  - Reporting details required internally & externally for EGI.org staff

Project & Consortium Management

- **In EGI:**
  - CAO + Admin unit in EGI.org
- **Interfaces:**
  - Director
- **Rights:**
  - Timely financial information from partners
- **Responsibilities:**
  - Deliver budget & organisational information to Director
- **Resources:**
  - 36PM → 72PM (CAO + 2 Admin)
  - Dedicated legal staff in EGI
- **Assumptions:**
  - JRUs must be established as legal structures to be NGIs
    - Need to be acceptable to EC as FP7 project partners
- **Unknowns**
  - Timeline for establishment of NGIs as legal bodies not clear (summer'09)
  - What responsibility for EGI as opposed to just EGI.org

- **In EGI:**
  - This is the CTO in EGI.org
- **Interfaces:**
  - Director
  - Middleware unit staff for detailed specifications & software validation
  - Middleware consortia as external contractors
  - User community & operations for requirements & uptake
- **Rights:**
  - Clear inputs as to needs from other tasks that can then be prioritised
- **Responsibilities:**
  - Manage the specification and delivery of software suitable for deployment by NGIs
- **Resources:**
  - Management task. 24PM $\rightarrow$ 24 PM
- **Assumptions:**
  - That there is an external funding/budget for middleware
- **Unknowns:**
  - Ability for all middleware unit staff to be co-located

- **In EGI:**
  - No explicit QA activity across the EGI
    - (is implicit in tasks of operations and middleware)
- **Interfaces:**
- **Rights:**
- **Responsibilities:**
- **Resources:**
- **Assumptions:**
- **Unknowns:**

- **In EGI:**
  - No explicit sustainability task (along EGEE lines) in EGI
  - Policy & External Liaison function (along NA5 lines) exists
- **Interfaces:**
- **Rights:**
- **Responsibilities:**
- **Resources:**
- **Assumptions:**
- **Unknowns:**

Enabling Grids for E-sciencE

- **In EGI:**
  - Event Organisation staff in EGI.org UCS
- **Interfaces:**
  - EGI UFSC & UCS
- **Rights:**
  - Timely event planning with OC & local organiser
  - Support work of PC and PC chair
- **Responsibilities:**
  - Support work of EGI UFSC and external UF meetings
- **Resources:**
  - 12 PM in EGEE to part of 48 PM section in EGI.org
- **Assumptions:**
- **Unknowns:**
  - Size, location & frequency of UF events
- **Glossary: UFSC: User Forum Steering Committee**

- **Unknowns:**
  - The ability to have staff in place during the transition and on start up of EGI
  - Collaborative tools (document archive [EDMS], meetings [InDiCo], etc.)
  - If EGI.org and NGIs are involved in EC projects then the equivalent of PPT will be required