

DRAFT minutes of the NUFAC16 3d Scientific Program Committee meeting, 2 March 2016

Present: Alain Blondel, Alex Bogacz, Alan Bross, Jacques Dumarchez, Maury Goodman, Takuya Hasegawa, Takashi Kobayashi, Jorge Morfin, Francesca di Lodovico, Mark Hartz, Marco Martini, Gabe Perdue, Jinyu Tang, Craig Group, Angela Papa, Pilar Coloma, Walter Benvenuto, Sanjib Agawalla, Jeff Nelson, Vittorio Palladino, Marcos Dracos (and anyone I forgot) Excused: Tsuyoshi Nakaya, Chris Densham.

Agenda of the meeting is here <https://indico.cern.ch/event/505466/> Previous meetings and links to nufact15 and nufact 16 web pages can be found here: <https://indico.cern.ch/event/495698/>, <https://indico.cern.ch/event/486739/>

1. Minutes of previous meeting were approved.

2. Actions were reviewed:

-- WG5 working group conveners. Walter Bonivento, Pilar Coloma and Sanjib Agarwalla agreed to serve as conveners . Title of WG5 is 'neutrinos beyond PMNS'. Maury asked 'what about within PMNS?' and gave a number of examples **(action on Maury to send these questions to the SPC)**

-- WG1,2,4 (and 5!) prepared slides to present contents and estimated times – this took much of the meeting.

-- pending :

SPC to make proposals for members of the first day round table discussion

SPC to please prepare list the questions they would like to see addressed in the meeting (and who could present them)

(for Jorge&Jacques) check that the hotel is on the 'approved' list.

members of the SPC should read carefully and critically the web site and send comments to Jacques (site will remain as is and modified if comments arise).

The WG5 with its present title and conveners should be posted on the web site

3. Abstracts and posters

It was agreed to activate the abstract submission page on the web site and to set a deadline for abstract submission to 1 May 2016. This will be stated in the invitation 'bulletin 1' to be prepared by Jacques/Alain/Jorg/Takashi and circulated

Action for Jacques to prepare draft announcement and circulate

Action by SPC: members please send to Jacques and Alain addresses to whom the bulletin 1 should be sent for distributions (collaboration spokespersons and communities)

4. Working group reports (see reports by WGs on the indico page of the meeting)

There were a number of joint sessions proposed in particular between WG1 and 5 for oscillations with sterile neutrinos and the effect of sterile neutrino oscillations on the PMNS oscillations; between WG1 and WG2 for systematic errors and near detectors; between WG3 and everyone else for high intensity/high precision/ neutrino beams and accelerators. With the advent of WG5, the accelerators should broaden scope! Jinyu Tang promised a proposal for the WG3 at the next SPC meeting.

5. Next meeting and homework

Next meeting is fixed Thursday 24 March, 14:00 UTC

(i.e. 14:00 in London, 15:00 at CERN, 8:00 at Fermilab, 23:00 at KEK)

Actions:

- Maury to circulate 'within PMNS questions' to SPC**
- Alain to send proposed title and remit for round table discussion**
- SPC members to criticise remit and make proposals for members of the first day round table discussion**
- Jacques to include WG5 on web page,**
- Jacques prepare invitation letter specifying the deadline for abstract submission.**
- SPC members to send list of people to whom should be sent the invitation letter by 14 March**
- Jacques/Alain/Jorge and Kobayashi to make draft agenda and circulate by 14 March**
- SPC to please prepare list the questions they would like to see addressed in the meeting (and who could present them)**
 - Jorge&Jacques to check that the hotel is on the 'approved' list.**
- members of the SPC should read carefully and critically the web site and send comments to Jacques (site will remain as is and modified if comments arise).**
- SPC to please prepare list the questions they would like to see addressed in the meeting (and who could present them)**