

## **DRAFT minutes of the NUFAC16 7th Scientific Program Committee meeting, 13 May 2016**

**Present:** (could not see the list I was connected with skype and did not hear well)

**Excused:** will complete list of people having sent emails

This meeting <https://indico.cern.ch/event/531136/>

Previous meetings and links to nufact15 and nufact 16 web pages can be found here:

<https://indico.cern.ch/event/523601/> <https://indico.cern.ch/event/517983/>  
<https://indico.cern.ch/event/514113/> <https://indico.cern.ch/event/505466/>  
<https://indico.cern.ch/event/495698/>, <https://indico.cern.ch/event/486739/>

### **Summary of actions**

1. WG conveners should invite their speakers without delay.
2. WG conveners to provide Kobayashi with email addresses of plenary speakers that correspond to “their” sessions
3. T. Kobayashi will distribute the work for plenary invitations for Alain and Jorge to invite – without delay
4. NUFAC17 excellent presentation by Tord Ekelof
  - Helio, Alain to provide budget estimates for Tord Ekelof nufact 15, nufact11
  - questions raised of International Advisory committee
  - question of rotation of chairs (should be Ekelof+Kobayashi+Morfin?)
  - poster sessions
  - SPC to invite Tord to a meeting of SPC in second half of July.
4. Jacques to make a new round of advertisement and extension of deadline (also post link for registrations and abstracts <http://vietnam.in2p3.fr/2016/nufact/abstracts.html>)
5. Alain to make invitations for public presentation and round table

Next meeting 3 June same time.

-- for discussion on frequency of meeting:

Morfin/Bross to prepare a presentation on how they would see NUFAC operate every other (odd) year

Palladino/Blondel to summarize arguments for yearly NUFAC