

DPHEP CB Matters

AGENDA:

- Reports from institutes/FA members
 - Welcome new members
 - CB membership
- Discussion on mandate
 - DPHEP positioning for inter lab/experiment projects
- Position DPHEP for CWP
- Next DPHEP meetings
- DPHEP governance
- DPHEP web site/portals
- AOB

DPHEP Instances

The organizational structure of the Project shall include the following entities:

- 1) International Advisory Committee (IAC)
- 2) Collaboration Board (CB)
- 3) Implementation Board (IB)
- 4) Project Manager
- 5) Chairperson

3.1 International Advisory Committee (IAC)

1. Is formed by recognized experts in HEP and the wider data preservation community
2. Provides the Project with specific advice on specific actions (workshops, alliances, projects, documents) or strategic plans
3. Is approved by ICFA

DPHEP as ICFA Panel

- *(1) the panels should be created with a defined initial duration and should be reviewed periodically and, at the end of the initial period before renewing for an additional period;*
 - DPHEP as ICFA Panel since 2009; new mandate up to 2020
- *(2) panel chairs be appointed by ICFA for an initial term of three years, renewable for an additional term;*
 - Nominations/Elections in March, to be endorsed in summer ICFA meeting.
- *(3) panel members are selected by the panel chair with the help of the community and are to be approved by ICFA;*
 - Within the CA of DPHEP: IAC is approved by ICFA, can be the ICFA panel within this definition.
- *(4) the mandate for the panel is provided by ICFA, in concurrence with the panel chair. Panels that should continue to exist in order to serve the interests of ICFA and of the community could be Standing Committees. These committees should also be reviewed periodically, and the membership and chair positions updated.*
 - DPHEP qualify as Panel or Standing Committee

The DPHEP Collaboration

- Collaboration Agreement was signed in 2014
 - Give a clear sign of the will of labs to collaborate in this common challenge
- Members:
 - 2014: CERN, DESY, HIP, IHEP, IN2P3, KEK, MPP
 - 2015: IOP/Canada, UK SFTC
 - US institutes, Italy have not formally joined, but are represented in the Collaboration Board.
- Retain the basic structure of the Study Group, with links to the host experiments, labs, funding agencies
- The DPHEP collaboration continue to act as an ICFA panel, as indicated in the Collaboration Agreement.

Annex 1: Partners of the DPHEP Project and contact persons 2014

Initial DPHEP Partner	Location	Contact person
European Organization for Nuclear Research, CERN	Switzerland	J. Shiers
Deutsches Elektronen-Synchrotron, DESY	Germany	D. South
Helsinki Institute of Physics, HIP	Finland	K. Lassila-Perini
Institute of High Energy Physics, IHEP	China	G. Chen
Institut national de physique nucléaire et de physique des particules, IN2P3	France	G. Lamanna ?
Institute of Particle and Nuclear Studies, High Energy Accelerator Research Organisation, IPNS, KEK	Japan	T. Hara
Max Planck Institut für Physik, MPP	Germany	S. Kluth ?

Following institutes are members of the DPHEP Study Group and intend to join formally the DPHEP Collaboration:

Brookhaven National Laboratory, BNL	USA	M. Ernst ?
CSC- IT Center for Science	Finland	N.N.
Fermi National Accelerator Laboratory, FNAL	USA	S. Wolbers ?
Institute of Particle Physics, IPP	Canada	R. Sobie Joined 2015
Istituto Nazionale di Fisica Nucleare, INFN	Italy	M. Maggi
SLAC National Accelerator Laboratory	USA	C. Cartaro
Science and Technology Facilities Council, STFC	UK	J. Bicarregui Joined 2015

Proposal for an action plan 2017/2018

- (to be edited and completed during the meeting)
- Update contacts, extend to new members, web site updates
- White paper on a dedicated action item:
 - Integrate non-CERN DP projects into CERN/LHC projects?
 - LHC Open Data == > HEP Open Data
 - CERN Analysis Portal == > HEP Analysis portal
 - Potential patterns and planned resources
 - Purpose: deliver to ICFA and FAs, discuss with CERN DRC
- Contribute to CWP
 - Email of support to HSF initiative, express interest to enhance/drive the DP chapter
 - Workshops May (Illinois) /June(Annecy)
 - Contribute to a specific chapter (to iterate with CWP coordination)
- Topical DPHEP workshop Spring 2018
 - Colliders and neutrinos long term data preservation
 - Collaboration board meeting : elections for Chair+endorse Project Manager
 - Location? (outside CERN)

Backup/generalities

CA governance issues

3.2 Collaboration Board (CB)

1. The CB is formed by one representative of each Partner.
2. Is chaired by the DPHEP Chairperson
3. Discusses and adopts medium-term strategy, supervises the production of the yearly progress reports, encourages multi-laboratory projects and acts as a coordination board for the collaboration between the Partners.
4. The CB Chair can invite members from other institutes associated to the Collaboration and directly involved in concrete actions for data preservation in HEP to assist the CB in specific decisions.

CA governance issues

3.3 Implementation Board (IB)

The Implementation Board is formed by contributors from the DPHEP partners. The IB members are proposed by the Project Manager and are approved by the CB.

The Implementation Board meets regularly and is responsible for driving the work of the Collaboration forward, in between and through regular workshops and other larger events.

CA governance issues

3.4 Project Manager

The Project Manager shall coordinate the Project, including the organization of Project events, coordination of funding proposals and ensuring the information flow between the Partners.

The Project Manager shall be appointed, with the approval of the Collaboration Board, for an initial period of 3 years.

The Project Manager role shall rotate around the partners that have signed this Collaboration Agreement.

Proposals for future Project Managers shall be drawn up by the Implementation Board for approval by the Collaboration Board and sent for information to ICFA.

CA governance issues

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CA governance issues

3.5 Chairperson

The Chairperson is the Chair of the Collaboration board and provides the liaison to ICFA. As with the Project Manager, the Chairperson is appointed for an initial period of 3 years and is elected by the Collaboration Board.

CA governance issues

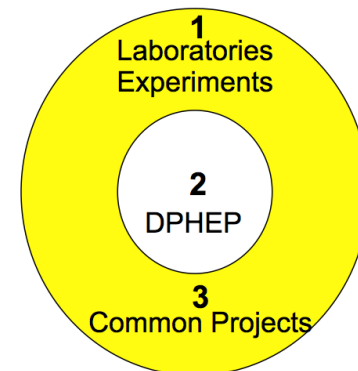
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Person power estimates (2012)

<p>Priority 1: Local Action in experiments, laboratories</p>	<p>Data preparation: 1-3 FTE/expt/2-3 years Data archivists: 0.5-1 FTE /lab</p>
<p>Priority 2: International organization</p>	<p>Project Manager: 1 FTE Technical support: 0.2 FTE Contributions from Labs: 0.2/lab (data archivists)</p>
<p>Priority 3: Transverse Projects (examples considered)</p>	<p>Project leaders: 1-2 FTE's/projects + contributions from involved experiments 0.2 FTEs/expt.</p>

Next step towards DPHEP consolidation



CB list now (not complete!)

CARTARO,Concetta	Email		cartaro@slac.stanford.edu
HARA,Takanori	Email		takanori.hara@kek.jp
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	Email		gang.chen@ihep.ac.cn
	Email		geiser@mail.desy.de
	Email		mernst@bnl.gov
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SHIERS, Jamie (IT-DI-EFP)	Person	JAMIE	Jamie.Shiers@cern.ch
SOBIE, Randy (EP-UAT)	Person	RJSOBIE	rsobie@uvic.ca

And all other lists should be updated/maintained