

Notes from NUFACT2017 SPC meeting, December 1, 2016

Participants:

Tord Ekelöf (Chair)
Maja Oivegård (Scientific Secretary),
Inger Ericson (Secretary Department of Physics)
Lena Vernersson (Academic Conferences Service)
Alex Bogacz (SPC)
Alain Blondel (SPC)
Craig Group (WG4)
Francesca di Lodovico (WG1)
Maury Goodman (SPC)
Marcos Dracos (SPC)
Miao He (WG1)
MyeongJae Lee (WG4)
Sanjib Kumar Agarwalla (WG5)
Takashi Kobayashi (SPC)
Vittorio Palladino (SPC)
Walter Marcello Bonivento (WG5)
Alan Bross (SPC)
Angela Papa (WG4)

1. The meeting started with a discussion on how to incorporate neutrinos from reactors in the working groups. A special working group for that purpose was discussed but the motivation for having such a group was not found strong enough.
2. A person responsible for the round table discussion needs to be nominated.. It was decided that the Chair would ask the SPC member by email to suggest both topics and who should be in charge.
3. Comments on the conference poster:
 - i. List of members in the committees less interesting. Better to provide a contact name and email address.
 - ii. More practical to have a pdf for own printing than distribute paper versions.
4. In Vietnam 2016: An introductory general talk was given by Alain Blondel. First intention was to have a Nobel laureate but they all declined. This talk was mostly intended for local hot shots. We need to think what to do at NUFACT2017.
5. The Chair will send conference info to Carlo Giunti at INFN Torino. He will spread word.
6. We should have in mind that the European strategy will be updated in 2019 for the conference organization/content.
7. Comments on the NUFACT2017 Plenary sessions relative to the corresponding NUFACT2016 sessions (<http://vietnam.in2p3.fr/2016/nufact/program.php>):
 - i. Session 5 There is nothing new on muon colliders in the US. In Europe integration of a muon collider with FCC program has been proposed. Good to keep the discussion on nuSTORM alive
 - ii..DUNE, T2K, T2KHH and ESSnuSB should be the main talks of this session..

8. Session 6: The name of this session should be “Neutrino interactions and cross sections”
9. Session 9: This session should be on “General R&D”
10. There are two types of plenary sessions:
 - i. “Real plenary” - program chosen by SPC
 - ii. “WG related plenary” - program proposed by WG conveners and decided in discussion between SPC and WG conveners.
11. Abstract submission:
 - i. there should be an open abstract submission
 - ii. at submission, ask if wish for poster or talk
 - iii. at submission, ask to choose WG.
12. WG conveners discuss WG programs and invite speakers for WG parallel sessions and WG related plenary sessions. They also go through the submitted abstracts and choose from there. Some abstracts get promoted from poster to talk, but rarely from talk to poster. It must be made clear that talk cannot be guaranteed.
13. WG conveners meet separately to discuss program (see previous point). WG conveners of each group meet with SPC chair to discuss program. The experience is that such smaller meetings for discussions much more efficient than discussions with all conveners and whole SPC. In the end, WG conveners report at SPC meeting.
14. It was clarified that WG conveners are not formally part of the SPC but often join in SPC meetings.
15. We plan the budget for 125 participants, in line with last 3 years.
16. Between 20-30 student may need cheaper accommodation. The possibility to reserve hostel rooms for the students should be investigated.
17. The social banquet will be on Friday evening and not Thursday evening as in Vietnam because of the availability of the banquet hall.
18. Tradition to have SPC meeting at conference. New members of the SPC could be discussed at that meeting. Good opportunity since most candidates are present.
19. The Chair will send polite e-mail to all members of SPC asking if they want to stay in the committee. If yes, they should be asked to reply before a certain date.
20. It has been decided to set up a NUFACT Advisory Committee (AC):
 - i. The Chair will send e-mail to the SPC members asking for suggestions for members of AC, including the e-mail addresses of those proposed.
 - ii. Unless unreasonable number, the Chair will invite everyone suggested.
 - iii. The Chair will send e-mail with invitations to suggested persons to join AC before Christmas.
21. Next SPC meeting mid-January. The Chair will send out doodle.

Uppsala in December 2016

Maja Olvegård, SPC Secretary and Tord Ekelöf, SPC Chair