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- *to angela ricci for her help in the organization*

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- **Heavy Ions: task of WG5 to review existing plan**
- **HE-LHC: 27 TeV, 15ab^{-1}**
 - document E_{beam} dependence of production cross sections for some relevant reference processes (Higgs, top, gauge bosons, etc). Eg 24-27-30 TeV ...

Staying informed

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- Sign up to the mailing list of your favourite WGs, to receive information related to the WG and to the Workshop in general:
 - <https://indico.cern.ch/event/647676/page/11302-working-groups-conveners-and-mailing-lists-signup>
- Send input to the WG conveners (propose topics, contributions to next mtgs, etc):
 - hllhc-wgN-admin@cern.ch (N=1,2...5)
- Workshop web page:
 - <http://lpcc.web.cern.ch/hlhe-lhc-physics-workshop>
 - will include links to twiki pages for the individual WGs

Next meetings

- **Next plenary meeting:** 3 days during the week of June 18, 2018 (Mon-Wed or Wed-Fri, to be decided soon)
- **WG mtgs:**
 - to be organized by the individual WGs
 - at least 1 before Xmas, and a couple more before June
- *possible mtg in the US in the Spring*

Report preparation

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 - Overleaf (environment to be setup by colleagues in IT)
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- **Report timeline:**
 - skeleton Table of Contents with list of top-priority items by December 2017
 - draft Table of Contents by ~March/April 2018
 - ~Final Table of Contents and start filling with material by the June mtg
 - Full draft by September
 - Submission December 2018