

# Criteria for Processing and Implications

- ▶ This whole subject falls under the sole discretion of each conference Editor.
- ▶ The Editor determines how strict or lax they will be.
  - Degree of diligence should be based upon the availability of editorial resources both at the conference and afterwards.
  - Lax: crap in; crap out.
  - Strict: attempt to impose a uniform standard across all papers.
- ▶ Minimum requirement:
  - Paper margins must be correct and no material can appear outside the Acrobat Grid. This is particularly important for the footnotes at the bottom left of Page 1 which are often poorly positioned under MS Word.

# Editorial Criteria

- ▶ The Editor should document the criteria and discuss them with the editorial team before paper processing begins.
- ▶ The criteria should be based upon the JACoW template and the instructions to authors.
  - Style guidelines are contained in the JACoW templates.
  - Briefly described on the JACoW site.
  - Elegantly expounded by Jan Chrin for DIPAC09.
  - Expanded upon for PAC09:
    - `http://www.triumf.ca/pac09/preparation.htm`