





The frontline is comprised of HR Advisers and support Team



Topics for today

 A hand pointing to a blue hexagon with 'HR' inside, surrounded by various HR-related icons like a target, a clock, and a document.	 A group of blue human figures standing around a red 3D structure that spells out 'TEAM'.	 A signpost with several directional signs: 'ADVICE', 'TIPS', 'ASSISTANCE', 'HELP', 'SUPPORT', and 'GUIDANCE'.	 A hand holding a document titled 'CONTRACT' with 'TERMS OF AGREEMENT' and 'SIGN HERE' visible.
HR structure	Who is who?	What kind of support do we offer?	Possible evolution of your contractual situation

HR Structure



Who's who?



Marie-Laure RIVIER
Group Leader
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ADVISERS



Sebastian BOTT
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SUPPORT



Monica BULEANDRA
HR Support Officer



Francesco CASTIGLIONE
HR fellow



Emeline DOLMAZON
HR assistant



Donia GRANDCLAUDE
HR assistant



Jessica MARTINS MOREIRA
HR assistant



Rita CHAN
Stagiaire

What kind of support do we offer?

The Human Resources Adviser (HRA)
Your dedicated contact person for all HR related matters

Running the main HR processes

Integration/
probation period

Promotions

Indefinite
contracts
review

Annual performance
appraisal (MERIT)

Internal
Mobility

Other HR Activities

Contributing to the
design and
implementation of
HR strategy,
policies and
processes

Managing
operational HR
activities
throughout the
career cycle of
personnel

Engaging in
change
management
initiatives, in line
with HR best
practices

Advising members
of the personnel
(including
managers) and/or
preparing HR
analyses to
support decision-
making

Contributing to /
managing HR-
related projects

We use professional methods and tools to ensure
EQUITY and CONFIDENTIALITY

Integration/
probation period



Possible evolution of your contractual situation

Expiry of
LD
contract

Limited
Duration
contract
(LD)

Extension
to max 8
years

Award of
Indefinite
Contract

Contact us,
We are here for you!



just ask...