

# CB report



lit by the dim rays of a horn lantern, some eight or ten little field mice stood in a semicircle, red worsted comforters round their throats, their fore-paws thrust deep into their pockets, their feet jigging for warmth.

Paul Kyberd

1. Proxies and apologies for absence
2. Minutes from previous collaboration board
3. Matters arising and adoption of the agenda
4. Spokesperson and executive board report – K. Long
5. Project Manager's Report – C. Whyte
6. Common Fund – P. Soler
7. Personnel beyond June - All
8. Future CM dates and organization

## 4. Spokesperson and executive board report – K. Long

Available on the timetable

EB

- 3 meetings since last CB

- Initiate and manage Decommissioning

- Support Physics analysis

- Set data-taking, conference and publication priorities

Resources

- continued attrition on key/experienced personnel

- work to maximize efficiency and expedite analysis

- (See Henry's talk for details of computing)

The MICE legacy

- Papers in various stages of completion – good progress

- Possibility of presenting cooling signal at IPAC18.

- Want to do it if at all possible (should be)

- But don't want an incomplete analysis

#### **4. Spokesperson and executive board report – K. Long**

##### ***STFC organizing an “MPB-style” close out meeting.***

Include “a lessons learned exercise”

*... this will be done in an open and discursive way, underpinned with a no-blame culture, ...*

Membership of the meeting has been suggested and is UK/US

Ken is working to ensure that there is input from all MICE stakeholders:

- by including participants from other geographical areas

- encouraging all MICE to feed in thoughts and opinions.  
to Ken, Colin or any member of the EB.

Terms of reference not yet defined, but Ken expects to start preparation on 16<sup>th</sup> March ... getting in comments on that timescale will be helpful

## 5. Project Manager's Report – C. Whyte

Decommissioning. Nothing to add to the report given in the morning's session

Equipment maintained in Hall until June

ISIS retain beamline until beam stop

Equipment will be returned to owners people will take the opportunity of CM50 to identify their equipment and the pieces which need to be shipped home.

Travel fund is reasonably good for this financial year (End of March). Get claims in and pre-book and claim for travel in the next financial year, where possible

## **6. Common Fund – P. Soler**



Outstanding contributions at the last CM.  
At least some of those contributions have now been received.

There will be no Common Fund 2018-2019.

Secretarial support came from the CF.

MICE will get some support from Debi until June, which comes from PPD.

Passed that Ken will see if we can get some support from STFC

## 7. Personnel beyond June - All

Funding for Personnel until June unchanged, but some people will move on if they get suitable job offers.

After June there is much less effort.

UK students:

Glasgow/Strathclyde (about to start)

Brunel/RAL

Imperial

Warwick 50% MICE

Possible Mississippi student

UK staff: support of students

UK RA's : a few months extension possible from unspent funds, although mostly the effort will be shared with other projects.

Janusz continue to provide Grid support

Brunel will find effort to support Grid stuff at Brunel

Chris Rogers will be 20% on MICE

**Action:** Ken & Colin will write down a schedule of MICE analysis and effort by April analysis meeting in Glasgow

## **8. Future CM dates and organization**



CM51 27-28 June 2018

CM52 Week 08-12 Oct

Keep the organization that seems to have worked for CM50