Users’ Office News

- Access for (dependent) Children of Users
- Swiss Permits and Legitimation Cards
- Team Leaders Course
- Onboarding for Users
- New Grey Book version with country overview
CERN Access for (dependent) Children of Users

- **Reminder**
  - only dependent children get family card and have CERN access rights
    - change in access check for family cards (already since November 2017)
      - “beneficiary flag” in database is checked for children → defines BOTH dependency AND beneficiary status
  - this flag is not set for children of Users
    - no need so far: Users are no beneficiaries of CERN family allowances
  - → children of Users have lost access through turnstiles
    - but entering CERN still possible if accompanied by their parents in the car if they present their family card to the guards

- **New since 1 September**
  - no issue of new family cards if “beneficiary flag” not set
CERN Access for (dependent) Children of Users

- About ~60 children of Users 16-25 years affected
  remember: children <16 are not allowed to enter CERN unaccompanied
  ~10 requests/complaints concerning access → “beneficiary flag” has been set (ad hoc solution)
- no general solution yet
  subject of discussions among several services at CERN
  Security – HR – Procedure Unit – Users’ Office – …
- ALL children of associated Members of Personnel are affected (not only Users)
  generalized solution needed
- Meeting among all parties on 25 September
Swiss Permits and Legitimation Cards

- Updated rules (improved conditions) for family members (since 1 July 2018)

- Family members who are EU or EFTA nationals may make use of the provisions of the agreement on the free movement of persons by requesting, upon their arrival in Switzerland, the issue of a Permit B.
  
  The Permit B replaces the legitimation card and the request of a Ci permit.

- Family members, who are already in Switzerland with a Permit B or C, can choose to keep their permit without exchanging it for a legitimation card
  
  Previously, this was granted only to EU or EFTA nationals
  Now it is extended to all family members and this regardless of their nationality
Team Leaders Course

- SIR training platform has been disabled
- Team Leaders Course moved to new Learning Hub: https://lms.cern.ch
- Redirection from SIR to the Learning Hub
Team Leaders Course

- No changes to functionality of Team Leaders Course
  
  direct link:
  https://lms.cern.ch/ekp/servlet/ekp?CID=EKP00040658&amp;TX=FORMAT1&amp;BACKTOCATALOG=Y&amp;DECORATEPAGE=N

- New: course valid for **5 years**

- Please check and report any irregularities to **Technical Management Training**
Onboarding for Users

- New Users can attend quarterly onboarding sessions since September 2017
  - one full day
  - dedicated parts for Staff, Fellows around lunchtime (e.g. pension fund)
    Users can omit these parts

- Very low attendance by Users
  statistics (Sep 2017 – Jun 2018)
  15 Users attended (<4 per session)
  no User at Sep 2018 session…
  → please advertise onboarding sessions, next session: 6 December 2018
Onboarding for Users

June 2018 session
New Grey Book version
(to be released soon)

• **New: Country view**
  - overview of research activities of a particular country
    number of experiments, institutes, teams, authors, participants
  - detailed lists
    experiments, institutes, teams, participations
  - CERN and JINR now counted as separate country
    not considered (and listed) as Swiss or Russian institute anymore
• **Still ongoing effort of harmonizing institute names in HR database and experiments’ database**
  - sometimes slightly different name for the same institute or inconsistent hierarchy of institute / sub-institute
“Teams” instead of “Institutes”  
(was always showing teams but not institutes)
CERN (and JINR) now counted as separate countries
The CERN experimental research programme consists of a large number of experiments conducted at CERN. The majority of them makes use of the accelerator infrastructure, but there are also non-accelerator experiments, research & development projects and other research activities supported by CERN.

Institutes collaborating with CERN are participating at one or more experiments. They establish a team for each of the experiments they participate, with a team leader, complemented by deputy team leader(s). Hence, a collaborating institute can have multiple teams.

Participants are members of the teams established by the collaborating institutes. They participate at one or more experiments at CERN and hence, can have multiple participations. Participants can be both (associated) members of the CERN personnel, typically Users, or external participants. They can be authors of scientific papers as a result of their participations at an experiment.