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ILO training

Cristina Lara

14th ILO Forum Meeting, 13 March 2018

Following requests from several ILOs, we have booked the technical training center on Tuesday 25th September 2018 for a new ILO training

Proposed agenda ILO training

Description	Speaker	Time
Introduction: role, statute, facilities for ILOs	A. Unnervik	15 mn
Procurement rules and procedures, organization of the Procurement Service	A Horridge	1h
General Conditions of CERN contracts and ITs	Legal Service	30 mn
IT@CERN (password, who to contact)	C. Cardot	10 mn
Web page, eTendering	C. Lara	15 mn
ILO Info	J. Podolec	30 mn
Procurement Report and industrial return and coefficient calculation	C. Cardot	1h
Conclusions	A. Unnervik	15 mn

Any suggestions ? ILO feedback? Best practices?