

The *Science and Technology Facilities Council* provides the *Grid Operations Centre Database (GOCDDB)* service on behalf of *EGI.eu*. This Privacy Notice describes what personal data is collect from you when you use GOCDDB, why it is collected and how this data is used.

GOCDDB is a central registry to record information about the topology of the EGI e-Infrastructure. This includes information describing operations and resource centres, the type, endpoints and downtimes of services, and the roles and contact information of users.

What personal data is collected from you and why

1. Each time you access GOCDDB the following information is collected -

- the Distinguished Name (DN) from your personal certificate loaded in your web browser or
- an identifier received from the EGI CheckIn service.

This data is necessary for security purposes to uniquely identify and authenticate you when creating and subsequently accessing your GOCDDB account.

2. You can opt to register the following information to enable creation of a GOCDDB account -

- title, first name, last name, email address and (optional) telephone number.

This data is necessary for account management purposes (e.g. to contact you to inform you of changes to the service or for security purposes), and for the reasons given in the paragraph below.

3. You may optionally request that the following information be associated with your GOCDDB account -

- a GOCDDB site and/or other administrative entity (e.g. Project) and
- one or more GOCDDB roles you are *authorised* to hold (e.g. Site Administrator) at that entity.

This data is necessary to allow other *authorised* GOCDDB users, or automated services acting on their behalf¹, to recognise and contact you in a reliable manner.

4. Log records of your access to and actions on GOCDDB are retained. These records contain -

- your unique identifier (as in 1 above) and
- the network (IP) address from which you access GOCDDB and
- the time and date of access and
- details of actions you perform.

This data is necessary to ensure that the GOCDDB service is reliable and secure, such as for assisting in the analysis of reported problems, contacting you if a problem is identified with your account and responding to security incidents.

¹ To enable unattended, automated access to GOCDDB, an *authorised* user may associate with their account one or more non-personal identifiers, such as robot or host certificates. Automated access, including the downloading of personal data, is deemed to be by the associated *authorised* GOCDDB user.

Who your personal data is disclosed to

Your personal data will be disclosed only to other *authorised* users of GOCDDB and only for the reasons stated above. All *authorised* GOCDDB users, on registration for a GOCDDB account, and at least annually thereafter, have agreed to abide by the conditions of the *[relevant EGI Security Policy]/[GEANT Code of Conduct v2draft]*.

Recipients of your personal data, as defined above, may be located in a country outside of the European Economic Area or in a country without an adequate level of data protection pursuant to Article 45.1 of the GDPR or in an International Organisation. In all cases, the conditions as stated in the paragraph above will apply.

How to access, rectify and delete your personal data and object to its processing

Access the “View Details” page, when logged in to your GOCDDB account, to -

- view or edit the personal data held or
- delete your account, which will remove your data from the service and terminate its further processing (see also data retention section below).

To rectify details of the unique identifier associated with your account contact, as appropriate, the EGI CheckIn service managers or your certificate’s issuing authority (CA). Please note that changing these details may result in your GOCDDB account becoming inaccessible.

For all other issues, contact the GOCDDB Service Managers at the address given below.

How long your personal data will be retained

Records of your use of GOCDDB, collected for reasons of security (described in 4 above) will be deleted, at latest, 24 months after your last use of the service.

Other personal data can be deleted immediately or on request as described above.

Contact information

Service managers: gocdb-admins@mailman.egi.eu

Data controller: [Science and Technology Facilities Council](#) part of UK Research and Innovation.

Data controller’s data protection officer: STFCInformationManagement@stfc.ac.uk

Supervisory authority: The UK Information Commissioner’s Office (<https://ico.org.uk>)

Jurisdiction: United Kingdom of Great Britain and Northern Ireland (GB-UKM)

Details on how to raise concerns or report problems exercising your rights regarding your personal data can be found here: <https://ico.org.uk/for-the-public/raising-concerns>

Your personal data will be protected according to [the Code of Conduct for Service Providers, a common standard for the research and higher education sector to protect your privacy.]/[relevant EGI Security Policy]