



# >> Welcome



HSSIP  
High-School Students  
Internship Programme

# Indico Agenda

Your programme agenda:

<https://indico.cern.ch/e/ESHSSIP19>

Please browse frequently – agenda is subject to change!



# Important phone numbers

## Your teachers

+41 75 411 20 48 (or 16 20 48)

## Your programme coordinator at CERN

- Mar Capeans Garrido : +41 75 411 45 90 (or 16 45 90)

## The HSSIP team

- Stavroula Kotsi (Programme Manager): +41 75 411 10 96 (16 10 96)
- Natalia Pagani (Admin Support): +41 75 411 44 93 (or 16 44 93)
- Email: [HSSIP-Admin@cern.ch](mailto:HSSIP-Admin@cern.ch)
- Our offices: 33/R-012 and 33/R-020



# In case of emergency

## Emergencies at CERN:

- Use the fixed phones located all over CERN
- Fire brigade/Medical emergencies: **74444**

## Emergencies in Switzerland:

- Ambulance: 144
- Fire Brigade: 118
- Police: 117

## European SOS: 112



# Navigate on the CERN campus

Campus maps:

- Printed CERN map
- <https://maps.cern.ch/>
- Mobile version of CERN map available

Shuttle Service: <http://smb-dep.web.cern.ch/en/ShuttleService>

- No 1: Meyrin
- No 2: Prévessin

Rent a bicycle: [http://smb-dep.web.cern.ch/en/Mobility/CERN\\_bikes\\_rental](http://smb-dep.web.cern.ch/en/Mobility/CERN_bikes_rental)



Gate B: open 24/7

# Lunch cards



- ✓ Use: Anywhere at Meyrin Site
- Prévessin Site ✗
- Vending Machines ✗
- ✓ Daily allowance: 36 CHF
- ✓ Use like a contactless debit card
- ✓ Please return at the hostel

## Opening Hours Restaurant 1

Timetable	Breakfast	Lunch	Dinner
Monday - Friday	6h30 - 10h30	11h30 - 14h15	18h00 - 21h30
Weekend & bank holidays	7h00 - 10h00	11h30 - 14h00	18h00 - 20h00



# Login for the first time



[account.cern.ch/account](https://account.cern.ch/account)

## Account Management

Manage your computing accounts and service subscriptions



- Home
- My Accounts
- New Account
- Change Password
- Pending Actions
- Help
- Support

### Manage Accounts



- My accounts
- Create a new account
- Personal information
- Check account status
- Sign Security & Computing Rules

View or create accounts, manage secondary and service accounts.

### Manage Passwords



- CERN Account password
- Forgot your password?
- EDH Signature password

Change or reset your password, or get help setting a new password.

### Pending Actions



- Pending Actions

View or cancel your pending requests, approve or reject requests requiring your approval.

### Statistics



- Accounts
- Password Operations

### Authorization, Resources and CERN Applications



- Resources and Services
- E-Groups membership

Manage your Resources and Applications subscriptions, parameters and options.

### Lightweight Accounts



- Lightweight Accounts Portal
- Register a new account
- Manage your account
- Delete your account

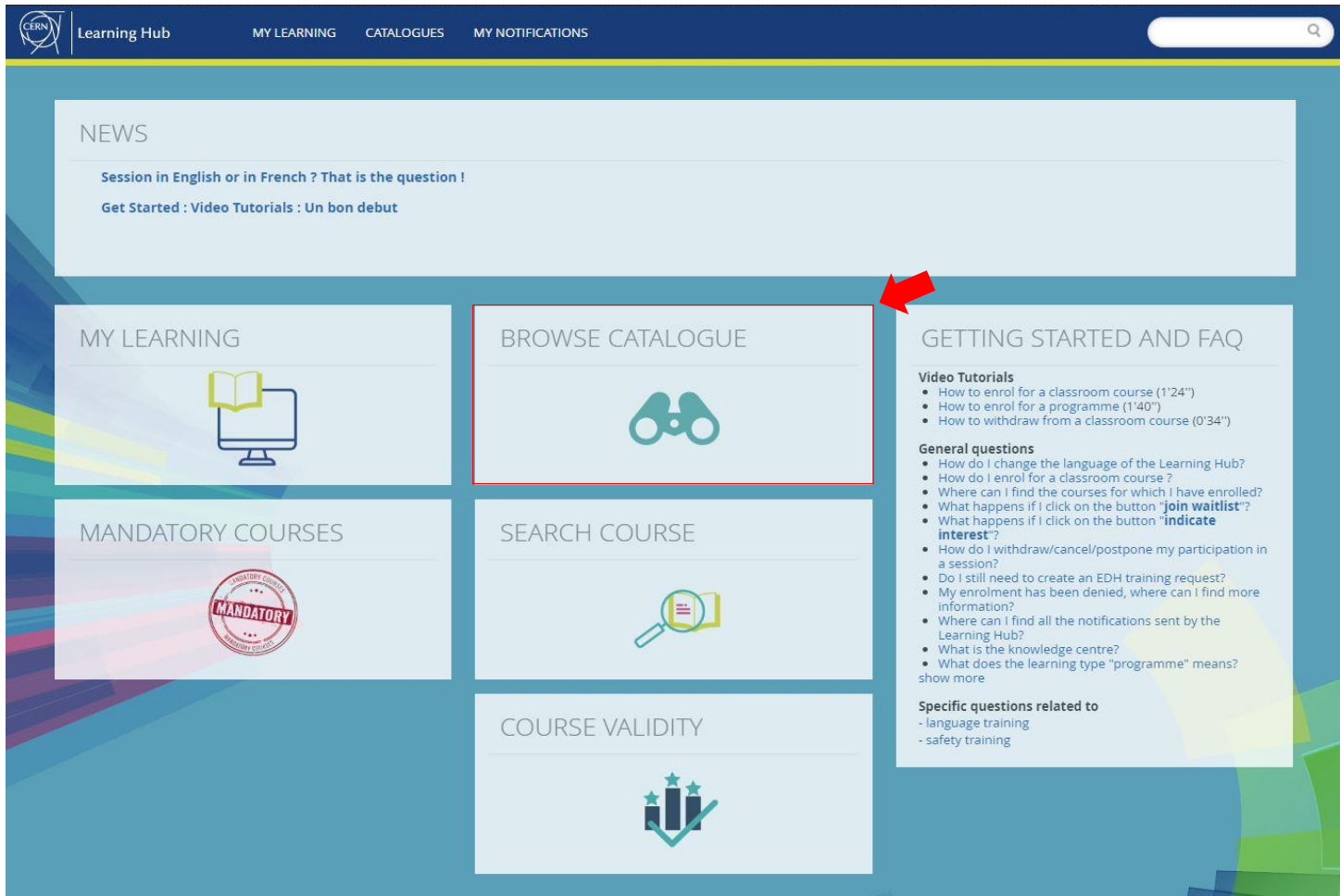
This service allows external users who do not have a regular CERN account to get access to certain CERN applications that are open to external users.

### Help

- Policies
  - Accounts for Newcomers
  - Security Quiz and Computing Rules
  - Account Types
  - Mail and Mailbox defaults
  - User Departure and Resources Lifecycle
  - Blocking Exceptions
  - Externals and Users registration
- Account Operations
  - Creating a New Account
  - Login Restrictions



# Safety training



Learning Hub MY LEARNING CATALOGUES MY NOTIFICATIONS

NEWS

Session in English or in French ? That is the question !  
Get Started : Video Tutorials : Un bon debut

MY LEARNING

BROWSE CATALOGUE

MANDATORY COURSES

SEARCH COURSE

COURSE VALIDITY

GETTING STARTED AND FAQ

**Video Tutorials**

- How to enrol for a classroom course (1'24")
- How to enrol for a programme (1'40")
- How to withdraw from a classroom course (0'34")

**General questions**

- How do I change the language of the Learning Hub?
- How do I enrol for a classroom course ?
- Where can I find the courses for which I have enrolled?
- What happens if I click on the button "join waitlist" ?
- What happens if I click on the button "indicate interest" ?
- How do I withdraw/cancel/postpone my participation in a session?
- Do I still need to create an EDH training request?
- My enrolment has been denied, where can I find more information?
- Where can I find all the notifications sent by the Learning Hub?
- What is the knowledge centre?
- What does the learning type "programme" means? show more

**Specific questions related to**

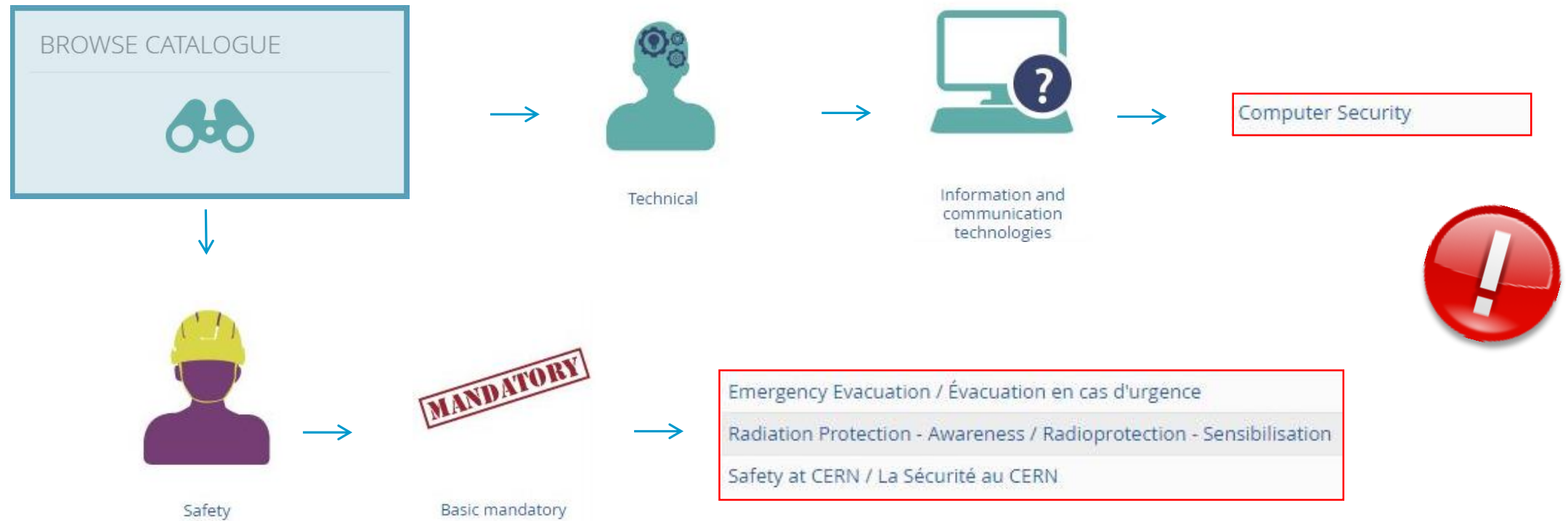
- language training
- safety training



DO the Safety Courses  
↓  
CERN Learning Hub  
<learninghub.cern.ch>



# Safety training



# Visits at CERN



# What's next?

- Registrations – Building 55 – ID / passport needed
- Lunch
- Group picture – 13h30 – meeting point: UBS bank – main building
- Meet your supervisors!
- CERN treasure hunt – 14h00 – 17h00
- Visit to Synchrocyclotron (SC) – 17h00

# Enjoy the programme!



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