

step1. open the Tencent Meeting

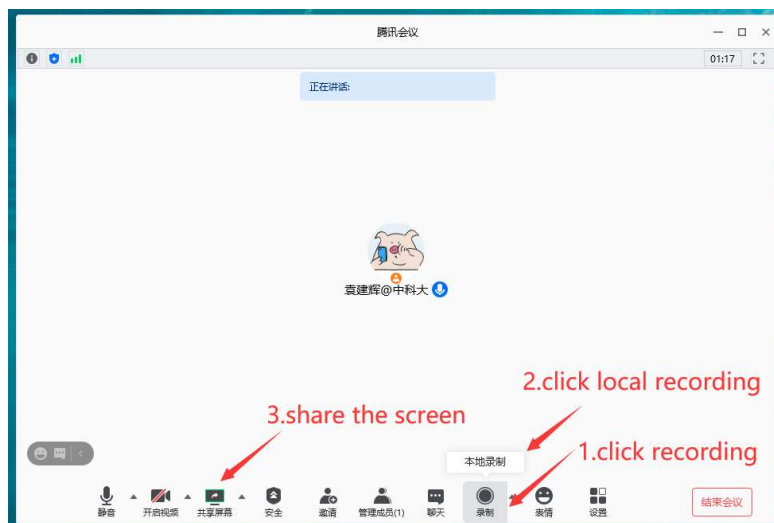


step2. start a meeting room

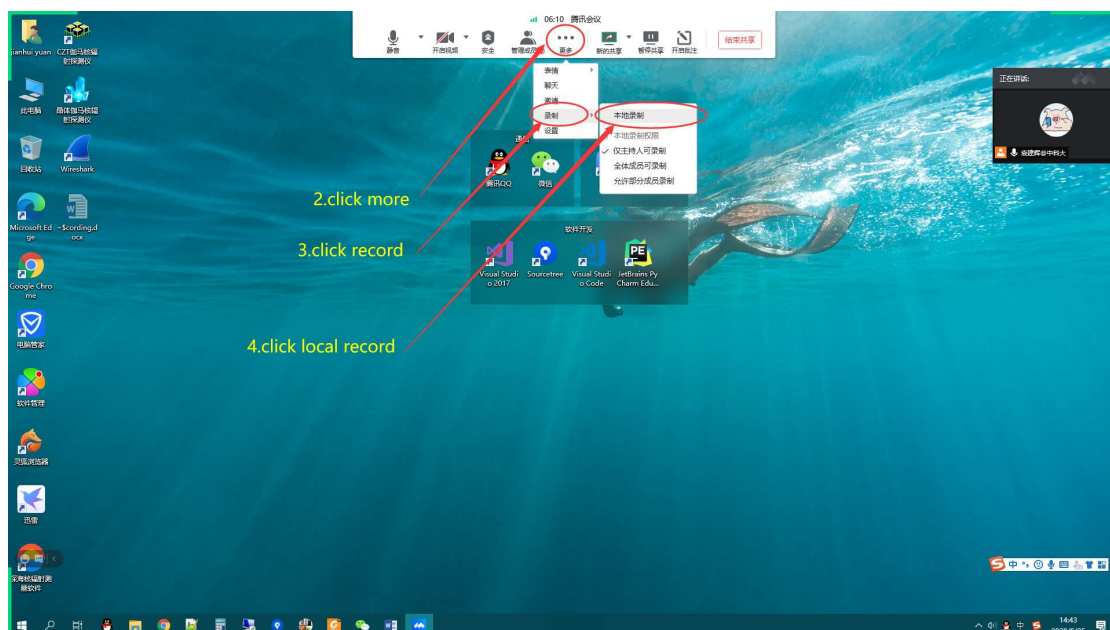
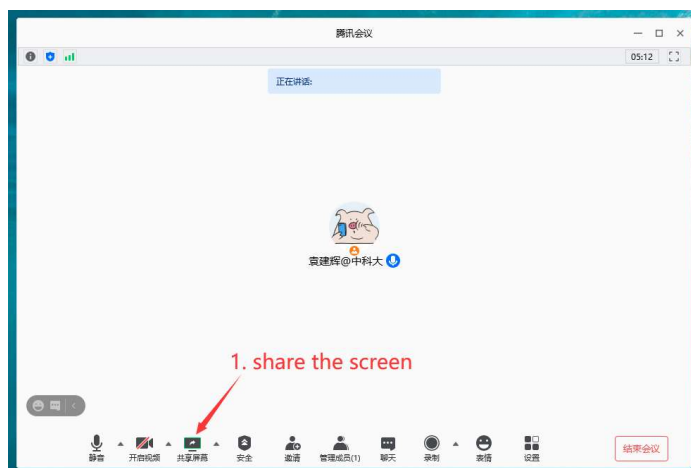


step 3. do step3.1 or step3.2 (either is ok)

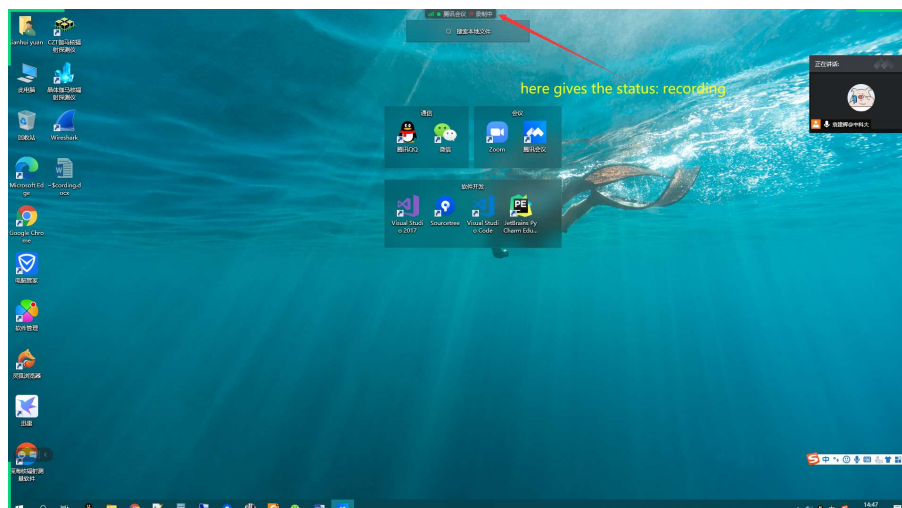
step3.1: start recording first, then share the screen



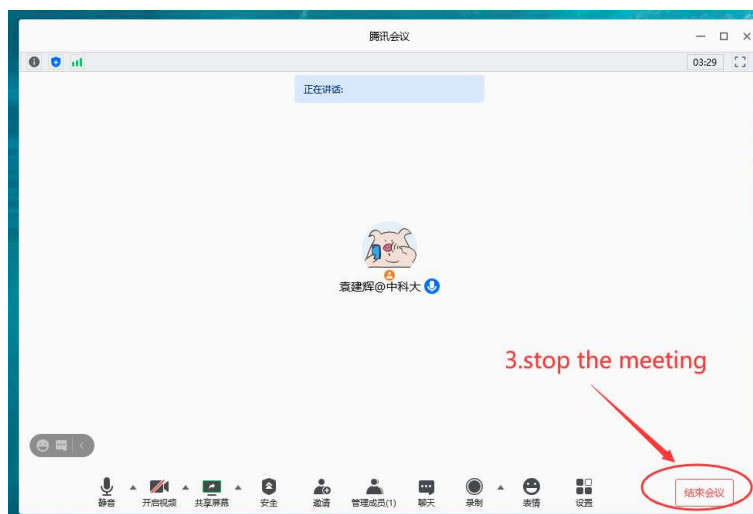
step3.2: share the screen first, then start recording



step4 check if recording is started: s status bar shows at the top of the screen and says "recording".



Step5: stop recording, stop sharing screen, stop the meeting



Step6: after stop the meeting, the recording file is generating by the software automatically(the left pic bellow), then an folder with the mp4 file is open automatically(the right pic bellow).

