



ILO Training
Role, statute, facilities
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Objectives of Procurement Rules

- To guarantee that contracts fulfil all the technical, financial and delivery requirements;
 - To keep overall cost for CERN as low as possible;
 - To achieve balanced industrial return for the Member states (incl Associate Member states).
- > Need to know industry in all Member States and Associate Member States.

Difficult to achieve and maintain.

National representatives are required to mitigate the lack of information -> **Industrial Liaison Officers**

Role

CERN Financial Rules:

*“The term '**Industrial Liaison Officer**' (ILO) means a representative of a CERN Member state responsible, inter alia, for ensuring the proper contacts and flow of information between CERN and the firms in the Member State concerned”.*

The ILO shall comply with the CERN code of conduct ..[...] and shall endeavour to act objectively and impartially.

ILOs shall support and work in accordance with CERN's Procurement Rules (see previous slide).

Why?

Impossible for CERN to know all relevant industries and companies in all Member States and Associate Member States.

ILOs help is therefore necessary to:

- > Increase competition in bidding
- > Reduce cost for CERN
- > Help improve the distribution of industrial return

How?

In particular, ILOs shall:

- raise awareness and transmit information to potential suppliers;
- advise CERN about potential suppliers and contractors in their countries;
- keep themselves informed about CERN's procurement rules;
- advise potential suppliers and contractors on any general technical, organisational and procedural aspects of CERN;
- promote the registration of potential suppliers in CERN's supplier data base;
- promote exchange of information and meetings;
- encourage long-term participation of industry in CERN's mission.

Statute

ILOs are representatives of their national industry and cannot be CERN staff.

They are not considered as Member State delegates unless they have specifically been given that role.

Facilities

ILOs will receive:

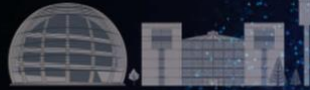
- a CERN access card of type 'A' valid up to five years maximum and an annual CERN vehicle sticker (both renewable);
- a CERN computing account, required to access CERN PCs and services (subject to acceptance of CERN's Computing Rules and completion of an online computer security course);
- an office (510-R-014) and a conference room. Four office desks, cupboards, PCs with a network connection, WIFI, a printer, a photocopier, a telephone line;
- The right to stay at the CERN Hostel;
- The right to use the CERN Shuttle Service (e.g. to and from the Airport);
- **Access to procurement information (see presentations later today)**

Please see the chapter “Introduction for Industrial Liaison Officers” on the Web page “Procurement and Industrial Services Group”

Info on our web page

CERN Accelerating science

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Doing business with **CERN**

Procurement and Industrial Services Group

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Introduction for Industrial Liaison Officers

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PROCUREMENT IN THE MEDIA

BEHIND THE SCENES AT THE BIG SCIENCE BUSINESS FORUM (BSBF)



New procurement practices can support

