

Joint Pole1, Pole2 meeting 091217

Present:

Hélène Cordier

Marcin Radecki

Michaela Lechner

Ron Trompert

Luuk Uljee

Małgorzata Krakowian is still sick

Minutes:

Agenda 1+2)

Point 1 and Point 2 of the Agenda are linked. We have to provide a clear roadmap with visions until 1st of May and make sure that nothing of importance gets left out during the transition towards EGI. Pole1 and Pole2 should feel responsible for that transition. After the F2F in Lyon we should have this clear roadmap.

Discussion about the FORUM and its future: The FORUM is the logical evolution of F2F meetings. Everybody agrees that we'll need F2F meetings and the FORUM in the future for things to keep working. There are many things not setup yet. They need to be set up after EGEE-III. F2F meetings are crucial to conduct big changes. EGI transition is such a big change. We need to promote it and make the community aware. Topics we address in such a forum should still be taken into account in the next structure.

In our COD to EGI recommendations we could try to bring forward a **FORUM proposal, where we describe the tasks, the topics and frequency of the FORUM**. This should be part of the analysis of tasks and communication channels.

Two things need to be formulated:

1. **Where we are now** (snapshot and analysis of the current state; what is crucial, what should be kept)

2. **Where do we want to go** and how do we get there. (what are important tasks, how should we change communication channels?)

2 in detail:

*Who in the EGI area our current pole1/2 responsibilities will fall upon to?

*Is everything what is currently done in COD, that is essential, will be taken into account by O-E-5 and in O-E-13?

*How do we maintain cohesion between O-E-5 and O-E-13?

*What are the communication channels/name changes to be put in place (including ROD Forum set up)

*How to migrate from the current C-COD model with a 4 partner rota towards a 2 partner rota - cf O-E-5 at the end of April?

*Clear roadmap

We need to clearly write down what we think is needed to assess the models and metrics. We have to make it crystal clear what is important. How do we drive the ROD teams towards EGI area? We have to make sure what is important stays there.

We want to prepare these two documents (on one page each) to discuss them on COD-22:

Actionpoints:

Marcin: He can lend his ears to get more information on NGI technical forum.

Hélène: ROD Forum set up to be discussed in a parallel session (describing tasks, organisation, purpose, topics and frequency of the FORUM.) How shall we set it up?

Ron: Netherlands and Poland prepare for O-E-5 (also O E-13) and will establish a plan everybody can agree upon. We will prepare a document and present that proposal for a transition plan on the COD-22 F2F meeting. Doing an extra phonemeeting in the first week of January for the transition roadmap. Ron is the contact point for the 2nd document.

Michaela, Vera and Marcin will concentrate on "Where we are"

Luuk: will set up a doodle for the next joint phonemeeting: latest January 15th.

3)

Marcin: Among the list of subjects being relevant to the FORUM are the questions I would like to ask emerging NGIs: We need to prepare multinational NGIs to prepare their national countries for transition to NGI. Transition is clear for big NGIs, where ROCs will become NGIs. Lot of things (migration to regional tools, access to regional dashboard, GGUS..) have to be set up to make regional teams working. How are the individual NGIs prepared for that, for the big ones that's no problem but the small ones?

Hélène: Those topics should be addressed at next meetings agenda.

Hélène: We want to invite ROD teams from countries that are ready but how can we know about their maturity, we can propagate to current ROD teams. We want operational teams that basically are set up and that are familiar with the topics we are dealing with in regular meetings. How can we filter them out to not waste their time? The meeting must match the meetings expectations and we want NGIs that are compatible with our meetings and can therefore profit most. We will have to send a strong signal: that we need them in the 4 months to come. The agenda is probably designed for 13-15 for a number of total NGIs.

ROD team readiness: no closed meetings any more. We have to make sure that current teams are ready per se, too. Vera raised this already in Barcelona. We will go further down that road. Vera prepared a questionnaire for Barcelona, we should revive that.

Todo:

Hélène will send out a mail to all ROD teams and remind them that we are entering a new transition period from now on, where NGIs are being set up. Such NGIs that are already having an operation team set up, and that are ready to start up operation please point us to them and they are invited to the F2F. The deadline will be January 8th since we need to estimate the amount of people that will come.

4) Questionnaires

Pole1: Collecting Feedback from ROCs to present on ROD Forum. Marcin wants newer questions and send them out to all federations, not only the four last ones.

Actionpoints:

Marcin: rework feedback questionnaire and send it out before X-mas to all federations.

Hélène: dig out Veras old ROD team readinesses questionnaire and send it to Michaela.

Michaela: revive that one and contact marcin for not creating overlap to the pole1 questionnaire.

5) Agenda

Tuesday:

Dashboard team will provide a regional part installation training even if the version is not yet released for production until then. David won't be available to help with the training.

Pole1 slot: start with "Where we are": presentation (and Q/A) of ROD feedback questionnaire, more Pole1

Pole2 slot: current activities, ops manual update, presentation ROD readiness questionnaire and RONS presentation on "where we want to go"

Wednesday:

shorten Pole3 session, start with a conclusion instead.

Still invite GGUS, but not force them if they don't want to come. NAGIOS more important and more interesting at a F2F for RODs

We want much time for parallel sessions. Maybe better to split up to the topics we identified (ROD Forum, NGI readiness, dashboard, more where we want to go [model and recommendations], failover, procedure adaptations,..) and just having two parallel sessions after each other. Organisation of parallel session at latest to be fixed on the evening of first day.

Thursday:

fine.

Actionpoints:

Hélène: modify the Agenda

everybody else: giving feedback afap (today)

AOB:

Actionpoints:

Pole1: Ensure comparison of metrics in testplatform of dashboard with nagios. All metrics available should also be available there.

Hélène helping Michaela out with EDMS access rights.