KA2: Cooperation for innovation and the exchange of good practices

EUROPEAN UNIVERSITIES

Pilot call for proposals: EAC-A03-2018
Deadline: 28 February 2019 (12.00 noon Brussels time)

Erasmus+
Programme

APPLICATION:

DETAILED PROJECT DESCRIPTION

(To be attached to the e-Form)

PART I. Relevance of the proposal (max.25 points)

*Please attach the **mission statement of your alliance** to the e-Form. The mission statement should:*
  - *be endorsed by the **relevant decision-making bodies** in each of the partner institutions*
  - *explain what your European University alliance will look like in 2025*
  - *explain the unique and differentiated vision of your alliance, building on the section "What are European Universities" from the [2019 Erasmus+ Programme Guide](http://ec.europa.eu/programmes/erasmus-plus/resources/programme-guide)[1]*

I.1 Relevance of the proposal:
*Please describe what your European University alliance will look like in 3 years and explain **how it will progress towards the long-term vision** described in your mission statement (max.1000 words)*

I.2. Level of ambition and innovative approach of the proposal:
*1.2.1 Explain how your alliance will ensure, through new and innovative structural models, **a higher level of enhanced, sustainable cooperation** as compared to what is already done by the members of the alliance. Please focus in particular on **cooperation across the various levels of the organisations and across different areas of activity, building on complementary strengths of the partners**. (max. 500 words)*

*I.2.2 Please explain how the **proposed model** will contribute to **strengthening and expanding the cooperation between the members of the alliance in the provision of education, linking it where possible to research and innovation.** (max 500 words)*

*I.2.3 Explain how your alliance will act as **model of good practice** (mainly in the EU but also beyond) and how it will work towards the achievement of the policy **objectives of the European Education Area** such as:*
- multilingualism;
- automatic recognition of academic qualifications and learning periods abroad;
- the use of the European Student Card, once fully operational;
- the Bologna key commitments (quality assurance, recognition, and wherever applicable three cycle degree (max. 1000 words)

I.3. European added value
*I.3.1 Explain how the proposal will bring **added value** through its trans-nationality, in particular how students of the participating institutions will be involved and will benefit from the proposed cooperation? (max. 250 words)*

*I.3.2 Describe how the proposal will contribute to **regional development**, for example through the involvement of the alliance members in the development and implementation of Smart Specialisation Strategies, where relevant. (max. 250 words)*

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[1] http://ec.europa.eu/programmes/erasmus-plus/resources/programme-guide

PART II. Geographical balance (max.15 points)

II.1. Explain the rationale behind the composition of the alliance, and in particular what motivates the choices of:
  a) the number of partners,
  b) **the different geographical areas** covered. (please refer to the [list of European geographical regions](#)[2]) (max.500 words)

a) b)

*II.2 Explain more specifically how the geographical composition **of the alliance is** relevant to **the achievement of your European university alliance's** long-term vision and of the **European Education Area** (max. 500 words).*

PART III. Quality of the proposal and implementation (max.20 points)

III.1. Work programme and roadmap

*III.1.1 List the different **activities** the alliance intends to carry out. To this end, complete the following work packages (WP) overview and description (NB: in your Work plan WP1 'Management of the project' and the last WP 'Sustainability and dissemination' indicated below are compulsory; the other WPs shall be determined by the alliance on the basis of their strategy and proposed activities).*

WP number	WP title	Start (month/year) - end dates (month/year)	Duration (number of months)
WP1	Management of the project		
WP2			
WP3			
WP4			
WP4+N etc.			
Last WP	Sustainability and Dissemination		

*NB: The activities can start between the 01/09 and 01/12/2019 provided that the grant agreement is signed by both parties, and the project duration will be of **36 months**.*

*III.1.2 For **each of the listed Work Packages**, fill in the following description of activities, expected results and explanation of expenditures:*

WP1 – Description of Activities

WP 1	
Title	**MANAGEMENT OF THE PROJECT**
Description of the planned activities	
Lead Organisation	

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http://eurovoc.europa.eu/drupal/?q=request&mturi=http://eurovoc.europa.eu/100277&language=en&view=mt&ifacelang=en

WP 1	
Participating Organisations and their contribution	

WP1 - Results (outputs and outcomes)

Expected results (outputs)	Description	
	Due dates	
	Language(s)	
Dissemination (means, targets, etc.)	☐ for 'Public' dissemination ☐ for 'Restricted' dissemination	

WP1 – Expenditures

Planned budget expenditures *(please see the 'Funding rules' of the European Universities' in the E+ Programme Guide)*	***Explain and justify how the different types of expenditures will be used for project activities under this WP*** *(e.g. staff costs, mobility costs if any, equipment costs if any, sub-contracting costs if any, etc.) – Please note that all travel and subsistence costs associated to management/partnership meetings should be declared in this WP1*

WP2 etc. *(complete the above information for each WP)*

Last WP – Description of Activities

Last WP	
Title	**SUSTAINABILITY AND DISSEMINATION**
Description of the planned activities	
Lead Organisation	
Participating Organisations and their contribution	

Last WP - Results (outputs and outcomes)

Expected results (outputs)	Description	
	Due dates	
	Language(s)	
Dissemination (means, targets, etc.)	☐ for 'Public' dissemination ☐ for 'Restricted' dissemination	

Last WP – Expenditures

Planned budget expenditures *(please see the 'Funding rules' of the European Universities'*	***Explain and justify how the different types of expenditures will be used for project activities under this WP*** *(e.g.. staff costs, mobility costs if any, equipment costs if any, sub-contracting costs if any, etc.) – Please note that all travel and subsistence costs associated to management/partnership meetings should be declared in this WP1*

in the E+ Programme Guide)	

III.2. Aims of the alliance and planned activities to achieve them

*Explain how the aforementioned **activities** will contribute to:*

*III.2.1 Enhancing the high **quality of education** including through the use **of innovative pedagogical models** to develop **forward-looking skills and competences**, making best use of **digital technologies, blended learning and work-based learning** (max.500 words)*

*III.2.2 Where possible, strengthening the **links between education and research and/or innovation**, including the integration of research results and/or innovation in education (max.500 words)*

*III.2.3 Increasing **mobility** of students, staff and researchers. Please quantify the expected numbers of participants, indicate the categories involved (students, PhD students, academic staff, administrative staff etc.) and indicate the complementarity with other Erasmus+ actions supporting mobility i.e. Erasmus+ Key Action 1, Key Action 2 and/or Key Action 3 (max.500 words)*

*III.2.4 Strengthening engagement with key stakeholders to foster **societal engagement of students and staff** as well as their **entrepreneurial key competences**. (max.250 words)*

*III.2.5 Improving the involvement of the **local community** (max.250 words)*

*III.2.6 Ensuring the **social diversity of the student body** and promoting the access, participation and completion of under-represented and disadvantaged groups. (max.250 words)*

III.3. Quality and financial assessment:

*III.3.1 Which **methodology** and qualitative and quantitative **indicators** will the alliance use for the quality assessment of its activities? What will be the methodology used for the **evaluation of progress, processes, deliverables and impact**? (max. 1000 words)*

*III.3.2 Justify how quality monitoring will also ensure that the implementation of the alliance is **cost-efficient**. (max.500 words)*

Please fill in the following table about indicators, sources of information and assumption and risks

Objectives of the proposal	Indicators: List relevant quantitative and qualitative indicators showing whether and to what extent the project's objectives are being achieved	Source of information: How could these indicators be measured? - What could be the sources of information?	Assumption and risks: What might be the factors and conditions not under the direct control of the alliance which are necessary to achieve these objectives? What risks have to be considered?
• …. • …. etc.	• …. • …. etc.	• …. • …. etc.	• …. • …. etc.

PART IV. Quality of the alliance cooperation arrangements (max.20 point)

IV.1. Composition of the European Universities alliance

*IV.1.1 Please list the organisations (**applicant and full partners**[3]) which will make up the alliance. Indicate the category for each partner and ensure that the composition fulfils the eligibility criteria. Please use the same numbering here, in the e Form and in the excel budget table.*

n°	Name of the Organisation	Role of the organisation: APP (Applicant) or PAR (Partner)	Type of Higher Education Institution (e.g. University of Applied Science, Research University, etc.)	Country	WP n° as leader	WP n° as partner	Website
1							
2							
3							
4							
5							
6							
7							
8							
9							

*IV.1.2 Where applicable, please indicate the organisations that will participate as **'associated partners'.***

European Universities can involve associated partners who contribute to project-specific tasks or support the dissemination and sustainability of the alliance. For contractual management issues, they are not considered as partners and thus do not receive EU funding.

Name of organisation	Type of organisation (e.g. research centre, enterprise, local public body, NGO etc.)	Country	Main aims and activities of the organisation	Role in the project	Related WP n°	Website

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[3] Applicant: the participating organisation that submits the proposal on behalf of all the partners. Full partners: The participating organisations that contribute actively to the alliance's activities. Should the proposal be selected they will take part to the alliance and be co-beneficiaries and entitled to receive EU funding.

IV.2. Details on the 'Applicant' and on each 'Full partner' organisation

The next part must be completed separately **for each participating organisatio**n, i.e. applicant and full partners (Applicant = Partner (P) 1)

Partner 1 (P1) – (Add Name)

Organisation name and acronym	Country

IV.2.1 Why did this Higher Education Institution decide to join this alliance? What is the strategic added value for this institution in joining the alliance? (max. 500 words)

IV.2.2 Please provide a short presentation of the key aims and activities of the organisation that are relevant to the future activities of the alliance. (max. 500 words)

*IV.2.3 (if applicable) A full partner organisation is allowed to contribute to the project activities through its **'affiliated entities'**, i.e.:*
  - legal entities having a legal or capital link with beneficiaries; this link is neither limited to the action nor established for the sole purpose of its implementation.
  - several entities which satisfy the criteria for being awarded a grant and together form one entity which may be treated as the sole beneficiary, including where the entity is specifically established for the purpose of implementing the action.

If the case, please fill in the table below:

n°	Name(s) of the affiliate(s)	Description of their direct input to the activities	Financial ventilation in EUR between the affiliated entities (based on the budget planned to be allocated to the full partner)
1.			
2.etc.			

*IV.2.4 **Skills and expertise of the key staff** involved in the project: Fill in the table below for the main staff members who will contribute to the project (add lines as necessary). Please note that the first key staff to be listed under **P1** should be the alliance coordinator.)*

Names of the staff members	Summary of relevant skills and experience
…	…
Etc.	…

Partner 2 (P2) – (Add Name)

Etc. (repeat the above for each full partner)

IV.3. Quality of the alliance's cooperation arrangements:

*IV.3.1 On the basis of the activities described in the work packages, explain how **the distribution of responsibilities and tasks** ensures that all partners will actively contribute to the work of the alliance (max 500 words):*

   a) *from a **financial and structural perspective** (for example through the common provision of services, databases and scientific infrastructure)*
   b) *from an organisational perspective, through the establishment of **common management structure(s)***
   c) *from an institutional perspective, through commitment at highest institutional level while **giving all staff and students the opportunity to be part of the co-creation of the alliance***

a)… b)… c)…

*IV.3.2 Explain how partners complement each other, including in terms of **diversity of types of Higher Education Institutions,** with regards to the joint implementation of the common vision, strategy and common activities. (max 250 words)*

*IV.3.3 Describe how the cooperation arrangements will maximise the benefits of the integrated cooperation, and **reduce existing administrative barriers and obstacles** in comparison to existing arrangements. (max 250 words)*

IV.4 Working modalities of the alliance

*Describe the arrangements and responsibilities for transparent and efficient **decision-making, conflict resolution, risk management and reporting and communication** between the participating organisations. (max 500 words)*

PART V. Sustainability and dissemination (max.20 points)

V.1. Long-term strategy for sustainability of the alliance:
*Explain the **long term strategy for the sustainability of the alliance**. Indicate how each member of the alliance will support this financially or otherwise, with the objective of being sustainable beyond the pilot. (max 1000 words)*

V.2 Capacity of the alliance to act as role model:
*Explain how the **outputs and good practices** generated by the alliance could be **replicated** and **shared** in other higher education institutions **beyond the alliance.** (max.1000 words)*

V.3 Dissemination:
*Describe the **dissemination plan** of the results and good practices put in place. Describe the human and financial resources, activities, tools and communication channels, including through the use of social media **to ensure that results and benefits will be shared openly and effectively to a wide range of stakeholders** during and after the project's lifetime. (max.1000 words)*

V.4. Open Educational and Open Science and Citizen Science resources:
*If relevant, and within the limits of existing national and European legal frameworks, **describe how data, materials, documents, audiovisual and social media activity will be made available** to make data searchable, accessible, interoperable, and re-usable (FAIR) to other higher education institutions and European Universities in Europe. (max 500 words)*