User Guide
Room 30-7-018

1 Touch the screen of the tablet to activate it.

To optimize the quality of the projection, adjust the light at the switches located near the exit doors.

2 Select what you want to do choosing the mode that suits you.

SPEECH MODE: No display. You can use only microphones.

PRESENTATION MODE: You can use microphones and video projector.

VIDEO CONFERENCE MODE: You can use microphones, video projector and video conference.

3 **Press a key to wake up the PC** (Make sure keyboard and mouse are turned on)

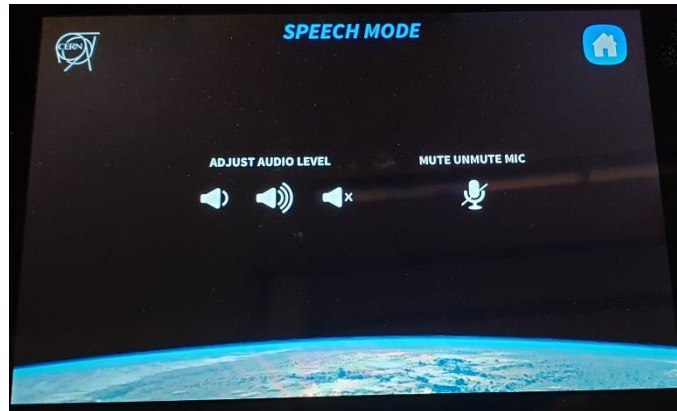**4** **Choose the microphone you want to use**

Take the wireless clip on microphone, the hand microphone or switch on the surface-mount mic by pushing its button. You can use different microphones simultaneously.

At the end of your event, do not forget to turn off the mics. Then unravel the cables and place your clip on mic/your hand mic at their dedicated charging station. The mics must be placed on the proper side and the charging station light should not
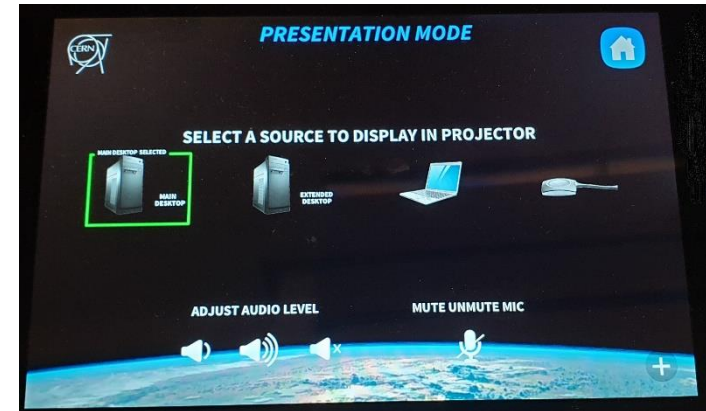
CERN

Room 30-7-018

SPEECH MODE

There is **no display** with this mode.
You can use only microphones.

To increase the audio **in the room, use the tablet.**

!!! You have to increase the sound at least once or there will be no sound !!!

PRESENTATION MODE

1 **Select the source you want to display in projector**

Using a laptop:

Connect your laptop using HDMI or VGA connectors on the table. If you need another type of connector, contact Mrs Brigitte Grenus in the office 30-6-014.

Once your laptop is connected

- Select the laptop icon in the tablet to display your laptop in projector

Audio from your laptop can be sent using the jack connected to the VGA cable
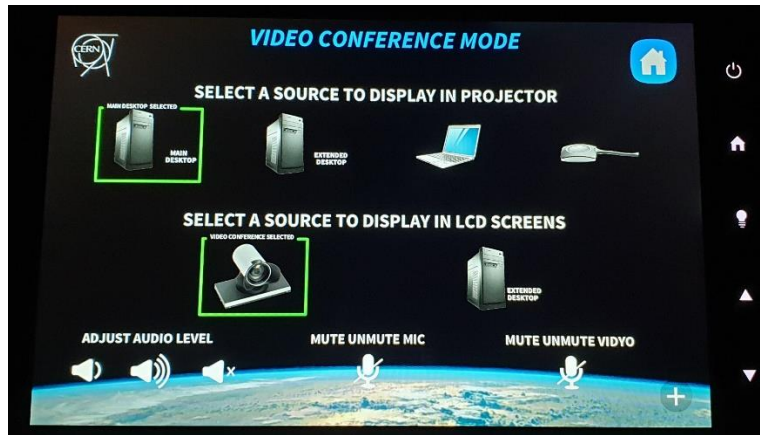
Using Wi-fi:

Connect your laptop or mobile device to the Wi-Fi network of the room to display your screen in projector.

!!! You have to increase the sound at least once or there will be no sound !!!

This is the most advanced mode

1

Select the source you want to display in projector

Using a laptop:

Connect your laptop using HDMI or VGA connectors on the table. If you need another type of connector, contact Mrs Brigitte Grenus in the office 30-6-014.

Once your laptop is connected

- Select the laptop icon in the tablet to display your laptop in projector

Audio from your laptop can be sent using the jack connected to the VGA cable

Using wifi:

Connect your laptop or mobile device to the wifi network of the room to display your screen in projector.

2 Select the source you want to display in LCD screens

3 Wake up the Video conference using the CISCO remote control.

Zoom the camera

OK / Select

Back button

Call button

Mute / Unmute MIC

End Call / Standby

Alphanumeric keypad

CERN

Room 30-7-018