



POCPA WORKHOP -- 14-16 JUNE 2010 - CERN

USEFUL INFORMATION!

1. HOSTEL

[Info for participants staying at CERN Hostel](#)

The Hotel Reception (Building 39) is open as follows:

Mondays to Fridays from 7.30 to 19.30.- Saturdays, Sundays and Bank Holidays from 9.00 to 13.00.

Outside these times, room keys can be obtained from the security guard on duty at the entrance to CERN's Meyrin site (Swiss side) - Gate B.

All modifications or cancellations must be made at least 48 hours in advance. Online booking can be cancelled directly on the website <https://espace.cern.ch/hostel-service/Wiki%20Pages/Hostels.aspx> other requests for modification or cancellation must be sent to the Hostel Reception by email cern.hostel@cern.ch

Check-out time on departure date is 12.00 noon.

[Info for participants staying outside CERN](#)

Rooms have been also booked at: <http://www.campanile-geneve-aeroport-palexpo.fr/en/index.aspx>

Chemin de la Planche Brûlée –F- 01210 Ferney-Voltaire Tel. +33 450 40 74 79 Fax. +33 450 42 97 29



A **bus** will bring you to CERN at **9.00 AM** in front of hotel on **Monday 14 June**

8.30 AM on **Tuesday 15** and **Wednesday 16**

2. ARRIVAL PROCEDURES - IMPORTANT!

Access card

All persons entering the CERN site must be in possession of a card issued by CERN certifying that they are authorized to do so. Access cards are issued by Reception Registration Service and Access Control Service in Building 55 or Building 33.

- At your arrival at CERN, you should have to collect your access card in **building 55 -1st floor**.
The building 55– located near the Entrance B - is open from 7:30 a.m. to 4:30 p.m. nonstop (open days).

Please refer to CERN map at the end of document.

- Arrival beyond hours mentioned above, you should have to collect a temporary access cards at Entrance B (**building 120**) close to the guard, awaiting to have a permanent one - to collect in building 55 – 1st floor during open hours.

3. LAPTOP REGISTRATION - IMPORTANT!

Please follow the instruction given at <https://network.cern.ch/sc/fcgi/sc.fcgi?Action=TrueVisitorRegistration> which indicates how to use WI-FI at CERN. As the requests have to be approved, it is advised to fill out this request before coming to CERN.

Please give marie.colin@cern.ch as contact person. (Department: TE, Group: RPA)

5. MEALS

Breakfast: Participants staying at 'Campanile' can have breakfast in the restaurant Breakfast is served from 6.30 onwards.

For the ones staying at CERN, breakfast can be taken in bldg 501 where a very tasty buffet is at your disposal. Opposite to hostel, just cross the road...

Lunch: The lunch on Monday 14 (offered by CERN) will take place in Restaurant 2 (Bldg 504). Tuesday 15 and Wednesday 16 June, the lunch will be taken at the CERN canteen bldg 504.

Dinner: Dinner on Tuesday 15 June will take place in Restaurant "Port Gitana" Geneva lakeside. <http://www.port-gitana.ch/>

Transport from and to the restaurant will be provided. Meeting point>CERN hostel for everybody at 6.00 PM

6. Visit of CERN on Tuesday afternoon

2.00 PM-3.00 PM Visit of SM18

<http://sm18-operation.web.cern.ch/sm18-operation/sm18new.asp?wycf=0>

3.00 PM-4.00 PM Atlas Visitor Centre

http://www.atlas.ch/atlas_tour/index.html

4.00 PM-5.00 PM Visit of POPS

<http://cdsweb.cern.ch/journal/CERNBulletin/2010/21/News%20Articles/1265859?In=en>

7. CERN TRANSPORT TO GENEVA AIRPORT

A shuttle bus runs every day (excluding weekends and holidays) from CERN to Geneva Airport from the steps of the Main building. Please consult the regular shuttle service Meyrin-Airport available at: <http://gs-dep.web.cern.ch/gs-dep/groups/sem/ls/RegularShuttleTimetable.htm>

Taxi: please call: (+ 41.22. 320.22.02).

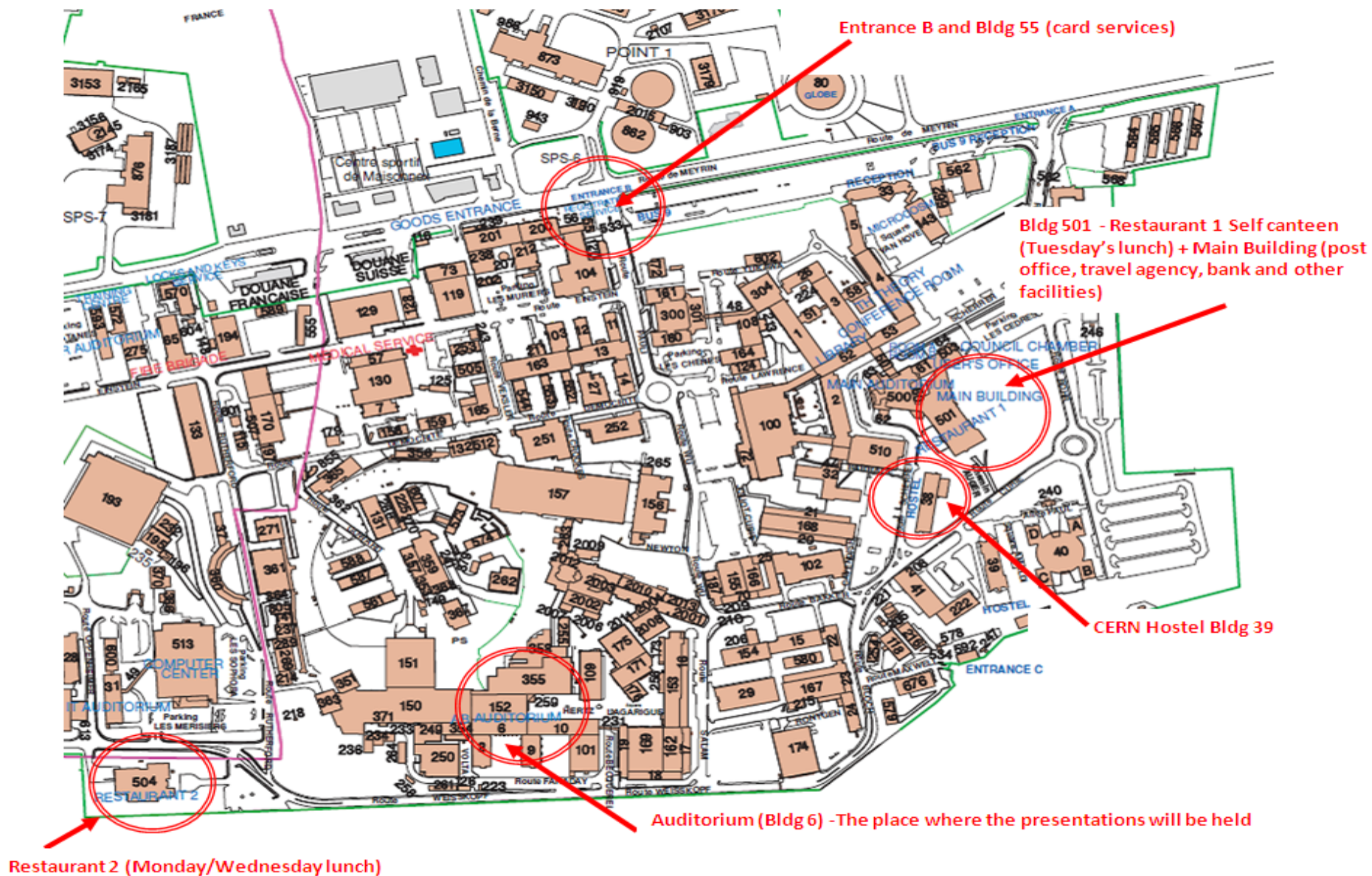
The meeting point for the taxi can be the reception (building 33) -until 17:30- or near the steps of the travel agency (Main building - 500).

7. ANY OTHER INFORMATION

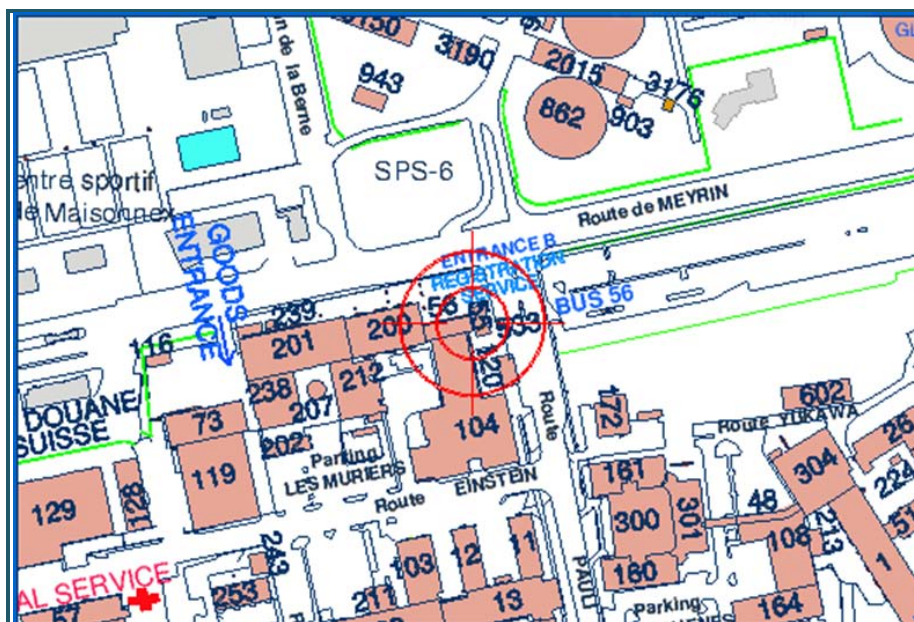
For any further information, please contact:

- Jean-Paul BURNET (Technical matters)
Jean-Paul.Burnet@cern.ch (Tel: +41.22.767.53.42)
- Marie COLIN (Administrative matters)
Marie.Colin@cern.ch (Tel: + 41.22.767.30.76)

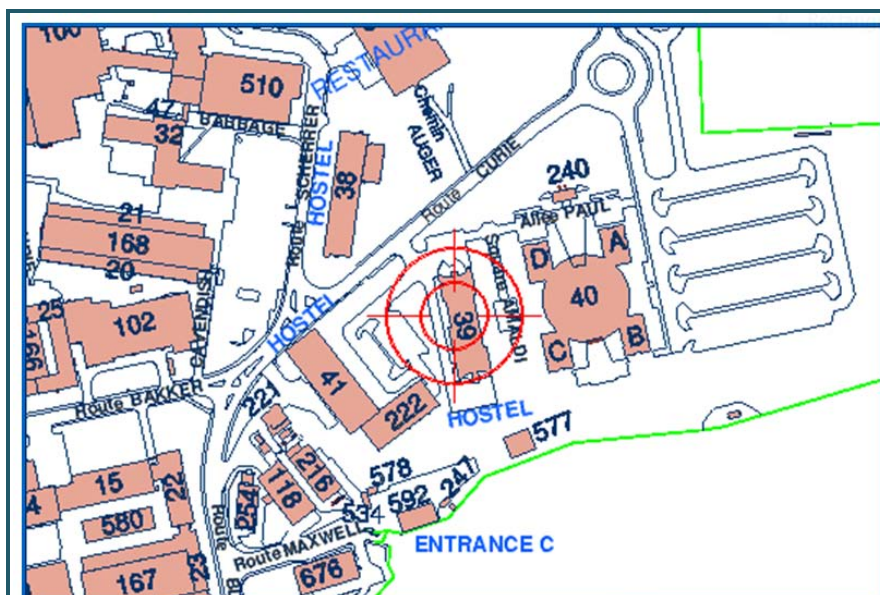
8. KEY POINTS



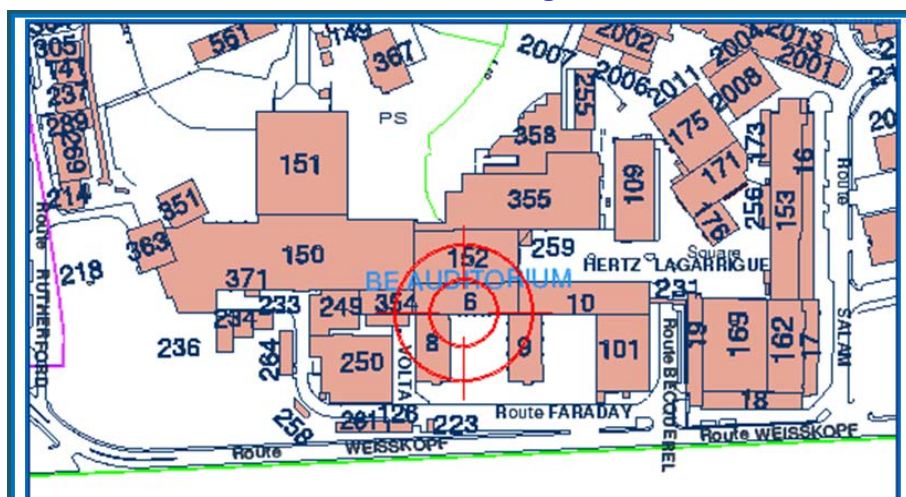
Bldg 55 Access card services.



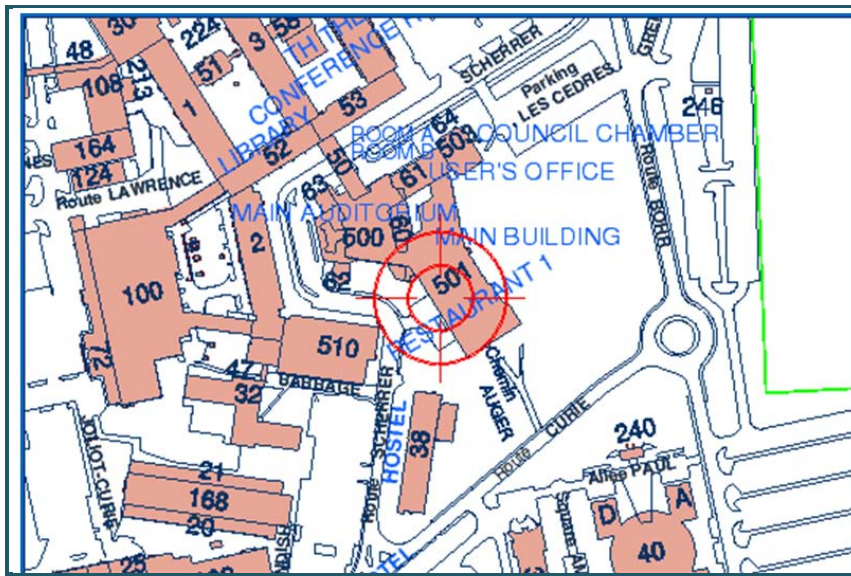
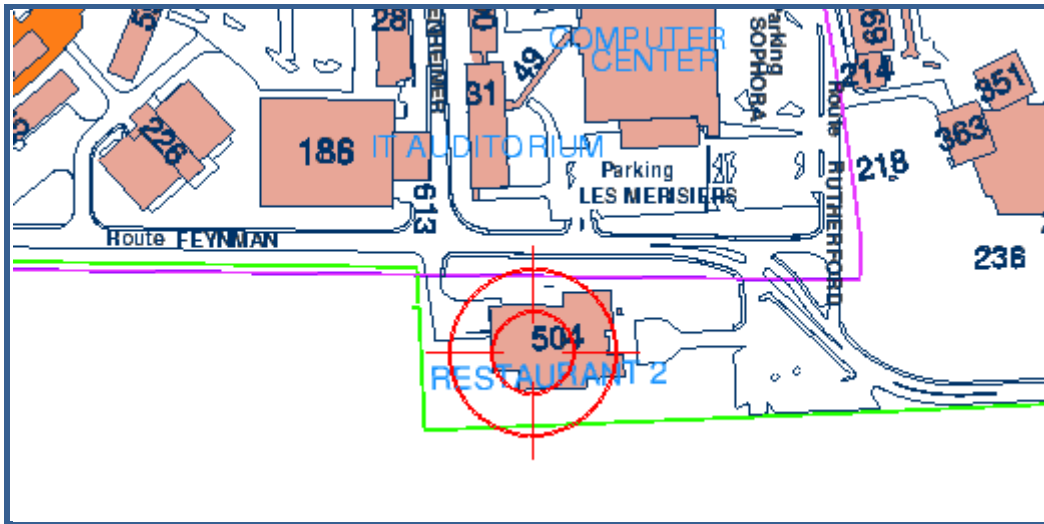
CERN Hostel



Conference room Bldg 6-2-024



Restaurants



Need further maps? It's here <http://building.web.cern.ch/building/>

It's with a great pleasure that we looking forward to see all of you in a few days.

Jean - Paul

&

Jane