

ACAT IAC Meeting, February 5<sup>th</sup> 2020.

Attendees:

Andrei Kataev  
Alexander Kryukov  
Axel Naumann  
Daniel Maitre  
David Britton  
Doris Kim  
Federico Carminati  
Gang Chen  
Gordon Watts  
Grudrun Heinrich  
Junpei Fujimoto  
Lilliana Teodorescu  
Maria Girone  
Milos Lokajicek  
Monique Werlen

Apologies:

Latifa Elouadrhiri  
Jerome Lauret

Absent:

Andrej Abruzov  
Grisha Rubstov  
Luis Salinas  
Bruce Denby  
Denis Damazio  
Fons Rademakers  
Jose Salinas  
Pushpalatha Bhat

0. FC referred to status of proceedings sent by email shortly before meeting:  
Total contributions: 223  
Paper submitted: 126  
Accepted: 112  
Rejected: 1  
Waiting for author feedback: 8  
Sent a reminder to all the authors.  
**ACTION**-Feb-1: FC to proceed to publication in about 2 week's time.
1. Doris Kim gave a report from the Local Organising Committee (see Indico agenda).  
All issues from December IAC were addressed.

- It was agreed to move the IAC dinner to the Wednesday, preceded by an IAC meeting, but to reserve a shortish time for an IAC discussion on the Korea ACAT, shortly before the conference dinner on Friday.
  - **ACTION**-Feb-2: GW will work with DK to see why first Bulletin did not get through to everyone.
  - **ACTION**-Feb-3: DK will look into setting up an account to receive sponsorship money.
2. AN gave a status report from the SPC (see Indico Agenda). Ten of twelve TCs now confirmed; other two expected soon. LT requested clarification on role of TCs: It was confirmed that TCs were responsible for the review process of their track but that this would include delegation of individual reviews to appropriate IAC members and external experts.

More plenary proposals were encouraged, and the voting process was agreed. A discussion took place on a possible Town Hall session (replacing a single plenary). It was felt that the less-technical topics would probably work better by encouraging wider engagement.

3. To-do list and Review of actions from previous meeting: DB noted that following today's input from FC and DK, all actions could be considered addressed and the To-Do list was in quite good shape.
4. It seems that three proposals for the next-to-next ACAT are active: Bari (Italy) is prepared to give a proposal for April 2022 at the March IAC meeting. JL has been in contact with Randy Sobie about Victoria (Canada) and has sent him some information. AN has had an initial discussion about Romania. **ACTION**-Feb-4: DB to send AN background information to send to the Romania interest.
5. MG gave a brief update as chair of the DWG: The committee needs to be completed with (preferably) somebody from the LOC and somebody from the IAC. **ACTION**-Feb-5: MG to complete the formation of the DWG. Once the committee is formed, then work will commence. MG confirmed that they would like to reserve the possibility of a DWG round-table.
6. DB gave a brief update on behalf of JL from the sponsorship committee. The committee is formed and the sponsorship classes updated on the website. The hard work will now be to attract sponsorship; DB had provided JL a copy of the request letter from last time and JL had circulated to committee for modification. **ACTION**-Feb-6: JL to ensure sponsorship committee commence seeking funding.
7. AOCB: FC asked whether everyone knew what they had to do. DB felt that, overall, things were in OK shape and would update the To-Do list following this meeting. **ACTION**-Feb-7: DB to update To-Do list.