



Up to last year

- Technical Coordination Meeting
 - Treating specific topics during design and construction phase
- Beam and Hardware Commissioning Meeting
 - Preparing for shutdown planning and activities, IST, HWC Dry runs, system integration, software readiness...
- Bi-weekly interleaved



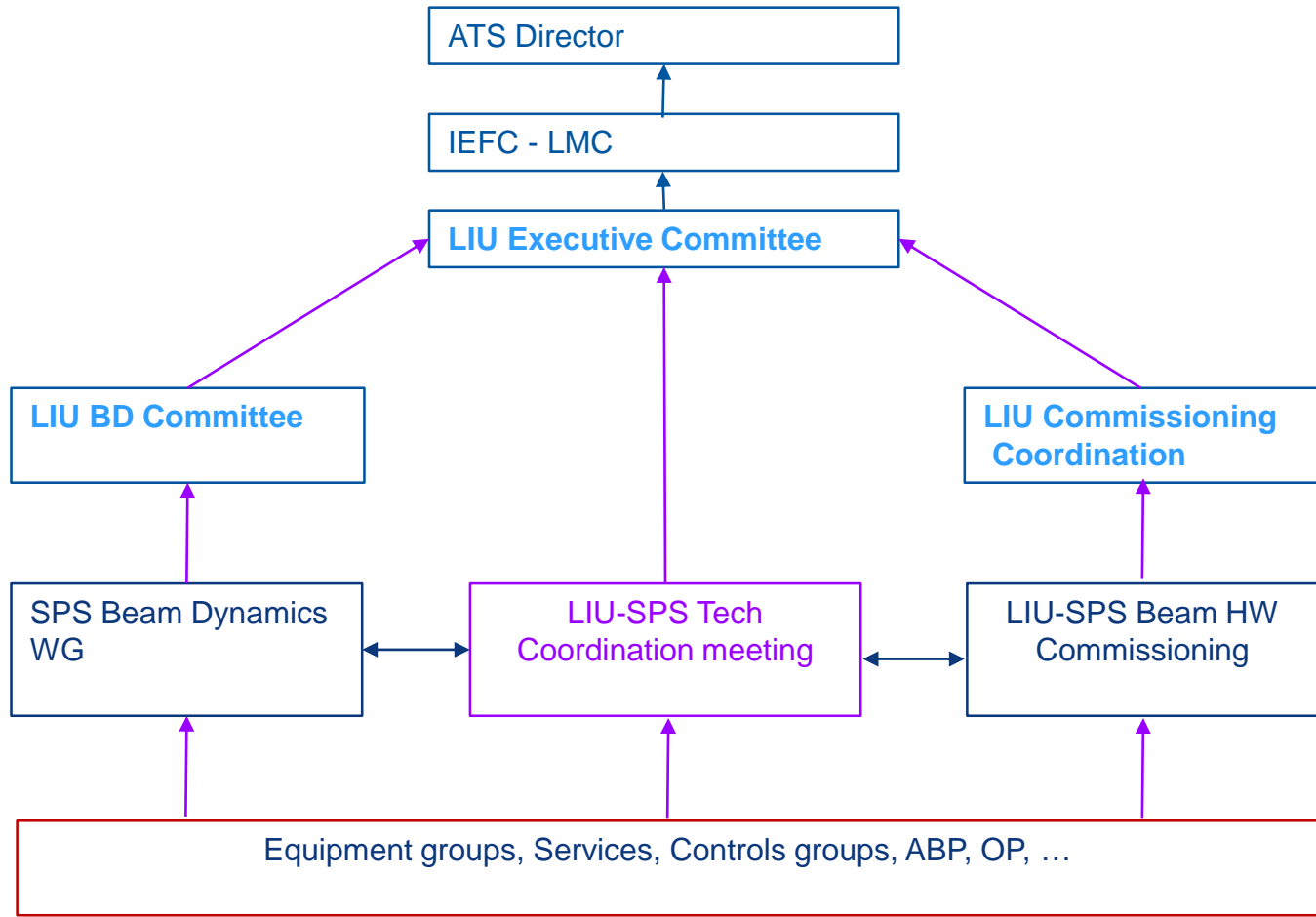
Up to last year

- **LIU-SPS TC** (Bren, Elena) and **LIU-SPS BHC** (Kevin, Verena) alternate Wed 09:00 -10:30 (different compositions)
 - LIU-SPS TC meeting content decreasing – can reduce/stop meetings
 - LIU-SPS BHC meeting content overflowing – need to increase capacity/frequency
- New – the **two groups are merged into the LIU-SPS Machine Coordination Meeting**; list of invitees will be merged as well; participation will be up to everyone depending on the agendas
 - Mainly BHC—dominated but will sometimes be TC topics (ad hoc)
 - Merge attendance lists – partial attendance on topic is fine
 - Kevin to chair, other JLT members co-chair, depending on agenda / availability
 - Active agenda-setting and follow-up: by JLT



General topics to be treated

- Dry runs
- IST Follow up
- HWC planning
- Integration studies
- Liaise with groups and teams on progress concerning equipment, control and SW readiness
- Follow-up technical aspects of equipment, controls and SW installation and validation testing
- ...
- ...
- Next topics:
 - RF FESA readiness – RF SW planning and development





Early 2020

- Merge TC and BHC

