

Meeting Object	AMB
Editor	Bob Jones, Kristina Gunne
Meeting date	8 April 2010
Attendees	NA1: Bob Jones, Kristina Gunne, Steven Newhouse (p) NA2: Catherine Gater, Sy Holsinger (p) NA3: Robin McConnell (p) NA4: Cal Loomis (p), Vangelis Floros (p) NA5: Christos Kanellopoulos (p) SA1: SA2: Xavier Jeannin (p) SA3: Oliver Keeble JRA1: John White, Francesco Giacomini Quality: Gabriel Zaquine (p) CLPO: Florida Estrella Cainglet
Apologies	
Absent	
Distribution	AMB members

1. Minutes from previous meeting

The minutes from the previous meeting were approved.

2. Task list update

- Action: 53: waiting for input from JRA1 & SA1. Expected next week
- Action 38: SA1 waiting for feedback from Biomed. Still no news. To be followed up on during the User Forum.

3. Deliverables and Milestones

EGEE-III

Deliverables & Milestones recommended for AMB approval

M	Id	Title	Moderator & Reviewers	Status
20	MSA3.4.2	Updated software life-cycle process	M:JRA1(Oscar Koerooo); R:SA1(Tiziana Ferrari); NA1(Steven Newhouse)	Ready for review (16/02/10). First comments sent (17/02/10). Revised document produced (26/03/10). Achieved (26/03/10) Waiting for input from Steven.

22	DNA1.3.2	Report on Gender Action Plan	M: NA3(Morgane Artacho); R: NA5(Christos Kanellopoulos); SA2(Xavier Jeannin)	Ready for review (18/03/10). Recommended for AMB approval (24/03/10). Approved by AMB.
21	MSA1.12 New Milestone	Revised Operation process, policy , procedures, documentation and tools for EGI	M: NA1(Gabriel Zaguine); NA3(Antun Balaz)	TOC (27/01/10). Ready for review (08/03/10). Comments sent (17/03/10). Recommended for AMB approval (26/03/10) Approved by the AMB.
22	MSA2.2.4	Technical Network Liaison Committee (TNLC) meetings	R:SA1(Steve Traylen)	TNLC meeting (24/02/10) . Minutes ready for the review (15/03/10). Recommended for AMB approval (27/03/10) Approved by AMB.
22	DJRA1.2	Report on EGEE-III Security	M:SA3(Louis Poncet) R: NA1(Steven Newhouse); NA4(Cal Loomis)	TOC (25/01/10) Ready for review (26/02/10). Revised version produced (16/03/10). Recommended for AMB approval (05/04/10) Awaiting input from Steven.

M18 (October 2009); (TOC by October); Review will start by 01/11/09;

M	Id	Title	Moderator & Reviewers	Status
18	DSA1.5	Operations Cookbook	M: NA1(Bob Jones); R: NA4(Christos Markou); SA3(Ioannis Liabotis)	TOC (23/10/09). Ready for review (15/03/10). Still waiting for last version from Russian colleagues taking into account the comments.

M22 (February 2010); (TOC by February); Review will start by 01/03/10;

M	Id	Title	Moderator & Reviewers	Status
22	DNA3.4	Final training report	M :SA1(Antonio Fuentes); R : NA2(Sy Holsinger), NA4(Isabel Campos)	TOC (23/02/10) . Ready for review (17/03/10) Review has started , document is being updated.
22	MNA4.2.2	User Forums	AMB	

22	DSA1.2.2	Assessment of production service status	M:NA4(Tore Mause); R: NA3(Gergely Sipos); SA3(Markus Schulz)	TOC (12/02/05). Ready for review (25/03/10). Gergely comments sent(31/03/10) Will be updated after teh EGEE UF.
18->22	MSA2.4	Status of the use of advanced network services	M:SA1(Ron Trompert)	TOC (18/02/10). Ready for review (03/03/10) No comments received. Need to re-contact the moderator.
19->22	MSA2.5	Status of IPv6 support for EGEE	R:JRA1(Luca Petronzio)	TOC (23/02/10). Ready for review (30/03/10) No comments received.
22	DSA3.2	Middleware releases produced in the second year and update on operation and multi-platform support	M : SA1(John Walsh); R : NA3(Mario David) ; NA4(Bernd Roemer)	Will be ready by (10/03/10) The deliverable is in a bad state, if nothing happens over the w-e Oliver will have to take it over and start writing.

M23 & M24 (March 2010): (TOC by March): Review will start by 01/04/10:

M	Id	Title	Moderator & Reviewers	Status
23	DJRA1.3	Final report on progress of middleware engineering	M :NA5(Christos Kanellopoulos); R : NA4 (Julia Andreeva) ; SA1(Nadav Grossaug); SA3(Markus Schulz)	Ready for review (07/04/10)
23	DNA1.5.2	Annual Report on quality status	M :NA2(Catherine Gater); R : SA1(Gert Svensson) ; SA3(Elisabetta Molinari) ; JRA1(Laurence Field)	TOC (10/03/10). Ready for review (07/04/10) Steven has provided some documents.
23	MNA1.4.2	Country reports (Old title: Federation review reports)	AMB	TOC (10/03/10). The summary will be presented at the 5 th User Forum.
23	DNA1.6.2	Country Report - Summary of the EGEE to EGI NGIs/VOs survey	AMB	TOC (10/03/10) Ongoing, has received responses from about half of the respondents.
23	MNA2.4.12	EGEE Newsletter	R:NA1(Bob Jones)	The final EGEE Newsletter will be issued after the User Forum, so in the last week of April
23	DNA2.8	Final plan for use and dissemination of foreground	M :NA1(Bob Jones) R : NA3(David Horn); NA4(Diaoui Abdeslem);NA5(Diana Cresti)	TOC (17/03/10)

23	DNA2.6.2	EGEE Commercial exploitation plan	M :NA1(Gabriel.Zaguine);R : NA3(Denes Nemeth) ; NA4(Johan Montagnat)	TOC (26/02/10)
23	DNA2.7.2	Annual report on dissemination and Business uptake results	M :NA1(Gabriel.Zaguine);R : NA3(Rosetta Vandenbroucke) ; NA4(Fernando Alvarruiz)	TOC (26/02/10) Ready fro review next week.
23	DNA4.5	Summary of Work Performed by Strategic Discipline Clusters	M:JRA1(Vincenzo Ciaschini); R: NA1(Frank Harris); SA1(Małgorzata Krakowian); SA3(Steve Fisher)	TOC (03/03/10). Ready for review (02/04/10) Review as started.
23	DNA4.4.2	Utilisation of EGEE Support Services and Infrastructure	M: NA3(Max Berger); R: NA1(Frank Harris); SA1(Tiziana Ferrari)	TOC (03/03/10). Ready for review (02/04/10) Review has started.
23	MNA5.5.2	EGEE standardisation Website	M :SA3(Laurence Field); R : :SA1(Alexander Kryukov)	Will be ready by the beginning of next week.
23	DNA5.1.2	EGEE Annual Report on International Cooperation Activities, Policy and standardisation	M: SA1(Nicholas.Thackray); NA1(Bob Jones); NA4(Igor Semenov)	
24	DNA1.7.2	Periodic report	AMB	We agreed on the date of 30th April as deadline for input to the final project report

4. Final preparation for the User Forum

The final preparations of the EGEE UF have run very smoothly and we are now approaching 350 registrants. The exhibition area will be installed this w-e and ready to be used by Monday.

5. AOB

EGEE review agenda. – has been sent to the EU. Still waiting for their input.

Access to computing accounts after EGEE: Users computing accounts can be prolonged until two months after EGEE, but only on request from the User. If you are notified that your computing accounts will close, please follow the instructions in the accompanying mail and fill out the EDH form linked in the mail. More information on this will follow.

Bi-weekly reports

NA2

Input on agenda items

None

Progress of open actions

All open actions completed

Major work done during the past weeks; major changes in workplan

Milestones & Deliverables

DNA2.6.2 EGEE Commercial exploitation plan - ToC 26/02

DNA2.7.2 Annual report on dissemination and Business uptake results - ToC 26/2

DNA2.8 Final plan for use and dissemination of foreground - ToC 24/2, sent for review 8/4/10

Publications and Website

- * News updates to the EGEE website.
- * Preparations underway for final Director's Letter in April
- * Preparations underway for final Quarterly Newsletter in April
- * iSGTW 2009-2010 booklet printed
- * iSGTW articles preparation and research
- * 5th User Forum website updated
- * Website audit nearly completed

Events and Media

- * EGEE clippings in Scientific Computing World, GridPP News
- * Preparations for 5th User Forum, Uppsala in progress including an EGEE booth, session summary, NA2 session, media invitation, press releases and GridCast. Media invitation issued on 6 April.
- * EGI/GridTalk booth proposal submitted for ICT2010
- * Text prepared for EGEE summary brochure for GMAC/ICAC 2010 in the US
- * International Brochure for the EC finalised with Metaware

Business outreach

- * Analysis of the 17 close out interviews collected is continuing for the Commercial Exploitation deliverable
- * Use cases being prepared for inclusion in IT-Tude and a printed booklet
- * Finalising web site content in preparation for the close of the project
- * Commercial Exploitation Plan and Annual report on dissemination deliverables in production
- * Report on OGF-Europe / EGEE MoU activities in progress.
- * Follow up actions on EGEE CeBIT booth with FZK

Major issues arising -----

None

Major Events Attended -----

ECRI2010, 23-24 March, Barcelona, Spain

Plans to attend/organize major events (intra-EGEE and others) -----

EGEE 5th User Forum, 12-15 April, Uppsala, Sweden E-IRG Workshop, 21-22 April, Barcelona, Spain CCV 2010, 17-18 May, Singapore

NA3

Milestones/deliverable update:

DNA3.4 training report - submitted for review on 17/3/10. 1st review comments received 8/4/10

Recently held events:-

Introduction to grid computing	Zagreb, Croatia	8 - 9 April, 2010
Grid5000 School	Lille, France	6 - 9 April, 2010
TR-Grid User Training for Specific Local Communities	Ankara, Turkey	5 - 9 April, 2010
Belle II gLite training course	Tsukuba, Japan	24 - 26 March, 2010
gLite tutorial	Centre de Calcul Lyon - Villeurbanne, France	22 - 24 March, 2010

Up coming events:-

Introduction to gLite	Uppsala, Sweden	15 April, 2010
Introduction to PL-Grid infrastructure	Poznan, Poland	15 April, 2010

Activities since last meeting:-

DNA3.4 Training report review
Support/running International Winter School 2010
gLite week at IWSGC10
Preparation for training session at EGEE UF
presentation for EGEE UF

attending
EGEE User Forum - Uppsala

NA4

NA5

Major Work done during the past weeks

- Reviewed the NA5 Web Pages
- Reviewed and updated of the standardization website (MNA5.5.2)
- Preparation of DNA5.1.2 "EGEE Annual Report on International Cooperation Activities, Policy and standardisation"
- Reviewed DNA1.3.2 "Report on Gender Action Plan"
- Stated Review of DJRA1.3 "Final Report on Progress of Middleware Engineering"

Major Events to attend

- EGEE User Forum (12 -15 Apr)

SA1

SA2

Input on agenda items

Progress of open actions

Major work done during the past weeks; major changes in workplan

IPv6

- MSA2.5 ready for review
- A video demonstrating this feature with mysql was recorded (<https://twiki.cern.ch/twiki/bin/view/EGEE/IPv6CARE>).
- Several maintenance tasks were applied to the site PARIS-UREC-IPv6

perfSONAR-Lite network troubleshooting services:

- Report on first deployment on beta-tester sites (GARR, EELA, NORDUNET)
- investigation and resolving of bug reports and test feedback
- security meeting with EGEE/GEANT security group

Network site needs

- Tune-up filter for collecting data from sites and data analysis

Management

- The annual report on Quality status was reviewed (<https://edms.cern.ch/document/1065145/>).
- Preparation transition toward EGI for the ENOC

Major issues arising

Major Events Attended/Organised

Plans to attend/organize major events (intra-EGEE and others)

- User Forum Upsala

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SA2
JRA1