

Open

<https://cernmail.cern.ch>

to use Kopano

Rules, Settings, Out of office, Signature

in Kopano Web App and Desk App

Content

- Define a Rule
- Edit your Settings
- Set an "Out of Office" auto-reply
- Write your personal Signature

Define a Rule

in Kopano Web App and Kopano Desk App

Edit your Settings

in Kopano Web App and Kopano Desk App

Set an Out of office autoreply

in Kopano Web App and Kopano Desk App

Write your personal signature

in Kopano Web App and Kopano Desk App

Full Documentation in :

<https://mailservices.docs.cern.ch/>

Enjoy!