Users’ Office News

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ACCU

September 8th, 2010
Replacement of Swiss Attestation de Fonctions (AF)

- 33 AFs for users still to be replaced by Cartes de Légitimation (deadline was end of August 2010)
- A final e-mail reminder was sent in mid-July to all users with AFs expiring after August
- Users who have not taken action may have difficulties!
Visas/Host States documents changes

• Article to be published soon in the CERN Bulletin describing current visa situation

• Includes changes described last meeting
  - Long stay visa D can be used for stays in Schengen countries of up to 90 days in a 6 month period
  - If not sure where to live, a Swiss visa D and a French visa D required
Visas/Host States documents changes (2)

- If a user will reside at a known address in France, **can now request a Swiss Carte de Legitimation with a French visa D**

- The Swiss Mission has confirmed that people with a Carte de Legitimation who leave CERN definitively can retain it to leave the Schengen area
  - Must return it immediately on arriving in the new country of residence
  - Must be valid when leaving the Schengen area
Change since June meeting

• Reported in March that:
  – Family members of a user residing in France are no longer automatically issued with a CL
  – Family members of user residing in Switzerland were not issued with a French card

• Swiss Mission has informed us that if a user moves from France to Switzerland the family does not have to apply for a visa to obtain a CL
Emergency Contacts

• Users’ Office no longer enters Emergency Contacts (ECs) at registration time (since August 25th) - was the last CERN service to do so

• User filled in a paper, UO staff had to decipher and enter - time consuming and error prone

• Users should use the EDH EC document

Are your Contacts up-to-date?
Emergency Contacts (2)

• If no ECs registered, e-mail reminder sent each month on 20\textsuperscript{th} to registered address
  – e-mail address must be \texttt{registered correctly}

• User must have an EDH account
  – Needed for more and more services
    • UCL
    • Access requests
    • etc.
Pre-registration tool (PRT)

• After a long period with little activity, there has been some progress on this
  – The version used for firms has been re-written with the CERN user requirements in mind
  – The Registration Form is finished
  – The Arrival Screen is 90% finished
  – Work has started on the Documents and Departure screens

Hope to have working prototype in September
Will look for volunteers to test the system!

07/09/2010
CERN Guide for Newcomers

• It was decided that the one-page flyer mentioned last meeting is not necessary

• Restructuring and improvements continue to be implemented in collaboration with HR department
CHIS/UNIQA changes (1)

Voluntary membership

• The time limit for applying to join is now 30 days from the beginning of contract date (formerly 60 days)

• Automatic extension if CERN contract extended
CHIS/UNIQA changes (2)

• Possibility of obtaining or terminating membership within 30 days following changes in certain situations, e.g.
  – change from non-resident to resident in the area, or vice-versa
  – change to the mandatory cover provided by the employer, marriage or divorce
• Indemnity in case of death
  – Benefit limited to staff members / families
CHIS/UNIQA changes (3)

• Summary of changes in Bulletin article:

• Relevant articles in the new rules
  – VII 5.02, VII 5.03, VII 5.04

• Some numbers:
  – 176 users with normal coverage
  – 96 reduced coverage
  – a few daily coverage
  – Total insured ~13,000
CHIS/UNIQA changes (4)

• Further radical changes being discussed in 5-yearly review

• Proposal will be presented to TREF (Tripartite Employment Conditions Forum) in November

• Could be presented in December ACCU
Tram progress

• Entrance B
  – changes in place for a 10 week period
  – See article in Bulletin

• Completion of TCMC to CERN now scheduled for May 2011 (was December 2010)
Change of ACCU secretary

- This is my last meeting as secretary
- Hand over to my successor, Michael Hauschild, has started
- Will stand down as ACCU secretary once the minutes of this meeting are published
- I wish Michael good luck in his new role
- Jose Salicio Diez takes over as Head of the Users’ Office on September 15th
  - Head of Users’ Office no longer ACCU secretary
- Jose will report on Users’ Office News